

**Regular Board Meeting
January 15, 2026
Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 6:00 p.m. by Kristine O'Sullivan, President.

2. Roll Call

Present: Marie Bass, Mary Anne Benden, Sylvia Fulk, Brian Gilligan, Sylvia Haas, Kristine O'Sullivan, Andrea Shaeffer

Absent: None

Staff Present: Anne Belden, Jo Broszczak, Megan Callaghan, Alison Horton, Malachi Kohlwey, Su Reynders, Jimmy Stefanis, Janine Wisniewski, Suzanne Yazel

Visitors: Members of the public were present.

President Kristine O'Sullivan noted that Trustee Sylvia Fulk has requested to participate by audio conference in accordance with 5 ILCS 120/7.

Motion was made by Trustee O'Sullivan and seconded by Trustee Benden to approve Trustee Fulk to participate remotely as per Section 7 of the Illinois Open Meetings Act. Roll Call Vote: AYES: Bass, Benden, Gilligan, Haas, O'Sullivan, Shaeffer. NAYS: None. ABSENT: None. ABSTAIN: Fulk. Motion carried.

3. Public Comment

Members of the public expressed concerns to the Board about the possibility of future ICE operations on library grounds and emphasized their desire for the library to be a safe space for patrons.

4. Consent Agenda

- a. Minutes of Regular Board Meeting of November 20, 2025
- b. November 2025 Bills and Financial Reports
- c. December 2025 Bills and Financial Reports
- d. Approve Resolution No. 2026-1 Acknowledging Payment to Mount Prospect Public Library Under Terms of the Ground Lease by the Village of Mount Prospect
- e. Adopt Web Content Accessibility Guidelines (WCAG) Version 2.1, Level AA

Motion was made by Trustee Haas and seconded by Trustee Shaeffer to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Haas, O'Sullivan, Shaeffer. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

5. New Citizen Service: License Plate Stickers

Patron Services Department Head Alison Horton presented information on the library's new service providing license plate renewal stickers to the public.

6. 2025 Year-End Financial Review

Facilities and Finance Director Malachi Kohlwey provided an overview of the library's financial position at the close of 2025 and answered questions. Malachi reported that overall, the library received 52.3% of the anticipated revenue and expended 95.7% of our budgeted expenditures. He explained that the lower-than-expected revenue figure is due to the delay in the issuance of Cook County property tax bills. Malachi stated that the library anticipates receiving these funds within the next several weeks.

7. Review/Approve Interlibrary Loan Policy and Library Card and Borrowing Policy

Trustees reviewed the Interlibrary Loan Policy and the Library Card and Borrowing Policy.

Motion was made by Trustee Benden and seconded by Trustee Bass to approve the Interlibrary Loan Policy and the Library Card and Borrowing Policy as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Haas, O'Sullivan, Shaeffer. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

8. Executive Director Report

Executive Director Su Reynders reviewed the highlights of the monthly library report and answered questions. She reported that the Civic Connections Municipal Networking event will be held on Monday, February 9 from 4:30-6:00 p.m.

She reported that the Project B Second Floor renovation will begin on Monday, February 2, 2026. The community may access updates on the renovation project through the library's website, social media channels, and newsletters.

Trustees discussed use of the library's parking garage and affirmed that the Public Use and Conduct Policy that states that "parking in the garage beneath the library is limited to patrons and authorized vehicles during hours when the library is open" does not permit civil immigration enforcement staging or operations.

9. Trustee Reports and Comments

Trustee Mary Anne Benden suggested exploring the idea of a community cupboard.

The Board agreed to hold a Personnel Committee meeting on Thursday, February 5 at 6:00 p.m. for the purpose of reviewing the Executive Director's evaluation results.

10. Upcoming Meetings and Events Calendar

- a. January – Meet the Board – Marie Bass
- b. January 17-18 – Friends Book Sale

- c. January 26 – Foundation Board Meeting – Sylvia Haas
- d. February – Meet the Board – Andrea Shaeffer
- e. February 5, 6:00 p.m. – Personnel Committee Meeting
- f. February 9, 4:30 p.m. – Civic Connections
- g. February 19, 6:00 p.m. – Regular Board Meeting
 - i. Resolutions of Appreciation for Foundation and Friends
 - ii. Approve Non-Resident Card Fee
 - iii. Approve Illinois Public Library Annual Report (IPLAR)
- h. February 23 – Foundation Board Meeting – Andrea Shaeffer

11. Adjournment

Motion was made by Trustee Bass and seconded by Trustee Gilligan to adjourn the Regular Board meeting at 7:30 p.m. Voice vote carried.

/s/ _____

Sylvia M. Haas, Secretary

Approved as submitted 02/19/2026