

Regular Board Meeting  
March 20, 2025  
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 6:02 p.m. by Marie Bass, President.

2. Roll Call

Present: Marie Bass, Mary Anne Benden, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan

Absent: None

Staff Present: Sally Battle, Anne Belden, Jo Broszczak, Malachi Kohlwey, Su Reynders, Steph Wolferman, Suzanne Yazel

Visitors: None

3. Public Comment

There was no public comment.

4. President's Report

President Bass reported she will be sending the board self-evaluation form to the Trustees to complete. The survey results will be discussed at the April Regular Board meeting.

Trustee Rosemary Groenwald announced her resignation from the Board stating that the May board meeting would be her last. She expressed her heartfelt enjoyment in serving on the Board of Trustees during her tenure.

5. Consent Agenda

- a. Minutes of Regular Board Meeting of February 20, 2025
- b. February 2025 Bills and Financial Reports
- c. Approve Library Closing on Friday, May 9, 2025 for Staff In-Service Day

Motion was made by Trustee Haas and seconded by Trustee Benden to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

6. Youth Programming Overview

Youth Department Head Steph Wolferman and Youth Programming Librarian Sally Battle gave a presentation highlighting programming for children and families. They shared that removing registration for certain programs allowed greater participation.

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Trustee Bass extended her gratitude to the youth staff for their enthusiasm and energy in creating engaging programs for the community.

7. Approve and Release November 21, 2024 Closed Session Minutes

Motion was made by Trustee Fulk and seconded by Trustee Haas to approve and release the closed minutes of November 21, 2024 and to destroy the verbatim recordings from previously closed sessions held no earlier than 18 months after the completion of the meeting and the written minutes have been approved by the Board of Trustees as presented. Voice vote carried.

8. Review and Approve Bylaws, Ethics and Conflict of Interest, and Public Comment Policies

Trustees reviewed the requested changes to the Bylaws made at the prior meeting.

Motion was made by Trustee Benden and seconded by Trustee O'Sullivan to approve the Bylaws, Ethics and Conflict of Interest, and Public Comment Policies as presented. Voice vote carried.

9. Review Gift and Donation Policy

Trustees reviewed the Gift and Donation Policy, noting that it was last updated in 2023.

Motion was made by Trustee Groenwald and seconded by Trustee Gilligan to approve the Gift and Donation Policy as presented. Voice vote carried.

10. Executive Director Report

Executive Director Reynders reviewed the highlights of the monthly library report and the strategic plan and answered questions. She also presented the timeline and next steps for Project B Second Floor Renovation.

Trustees discussed the recent Executive Order regarding the Institute of Museum and Library Services (IMLS), the primary federal agency dedicated to library funding. The Trustees approved the posting of a public statement on the library website.

11. Trustee Reports and Comments

Trustee Sylvia Fulk attended the February 24 Foundation Board meeting and reported that the Board discussed the upcoming Mini Golf fundraiser.

12. Upcoming Meetings and Events Calendar

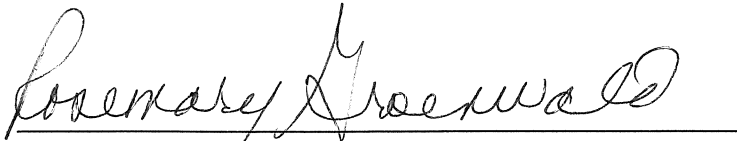
- a. March 24 – Foundation Board Meeting – Marie Bass
- b. April 2, 7:00 p.m. – National Library Week Proclamation at Village Board Meeting
- c. April 3, 6:00 p.m. – Committee of the Whole Meeting – canceled
- d. April 17, 6:00 p.m. – Regular Board Meeting
  - i. First Quarter Financial Review

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e. No Foundation Board Meeting held in April

13. Adjournment

Motion was made by Trustee Fulk and seconded by Trustee O'Sullivan to adjourn the Regular Board meeting at 7:10 p.m. Voice vote carried.

  
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Rosemary Groenwald, Secretary

Approved as submitted 04/17/2025