

Regular Board Meeting  
October 17, 2024  
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 6:03 p.m. by Kristine O'Sullivan, Vice President.

2. Roll Call

Present: Mary Anne Benden, Sylvia Fulk, Brian Gilligan, Kristine O'Sullivan

Absent: Marie Bass, Rosemary Groenwald, Sylvia Haas

Staff Present: Anne Belden, Jo Broszczak, Malachi Kohlwey, Su Reynders, Jimmy Stefanis, Suzanne Yazel

Visitors: None

3. Public Comment

Patron Services Assistant Jimmy Stefanis shared many positive comments from patrons about the library joining the consortium.

4. Consent Agenda

- a. Minutes of Regular Board Meeting of September 19, 2024
- b. Minutes of Personnel Committee Meeting of October 3, 2024
- c. September 2024 Bills and Financial Reports

Motion was made by Trustee Fulk and seconded by Trustee Gilligan to approve the Consent Agenda as presented. Roll Call Vote: AYES: Benden, Fulk, Gilligan, O'Sullivan. NAYS: None. ABSENT: Bass, Groenwald, Haas. ABSTAIN: None. Motion carried.

5. Third Quarter Financial Review

Finance Manager Malachi Kohlwey reviewed the third quarter of 2024 revenue and expenditures and answered questions. He also reviewed the cost of purchasing new meeting room chairs, and the board acknowledged that the cost had increased from the previous estimate.

6. 2025 Regular Board Schedule of Meetings

Motion was made by Trustee Gilligan and seconded by Trustee O'Sullivan to approve the 2025 Regular Board Schedule of Meetings including the meeting time change from 7:00 p.m. to 6:00 p.m. as presented. Voice vote carried.

7. December 19, 2024 Regular Board Meeting Cancellation

Motion was made by Trustee Benden and seconded by Trustee Gilligan to cancel the December 19, 2024 Regular Board Meeting. Voice vote carried.

8. Executive Director Report

Executive Director Reynders reviewed the highlights of the monthly library report, the CCS and Renovation monthly update, and answered questions. Trustee O'Sullivan shared her delight to be able to browse the Library of Things collection.

Trustees reviewed the standards listed in Serving Our Public 4.0: Standards for Illinois Public Libraries as a requirement for the Per Capita Grant.

9. Trustee Reports and Comments


Trustees Fulk and O'Sullivan have volunteered to help at the upcoming Friends Book Sale on October 19-20.

10. Upcoming Meetings and Events Calendar

- a. October 19-20 – Friends Book Sale
- b. October 28 – Foundation Board Meeting – Rosemary Groenwald
- c. November 6, 7:00 p.m. – Village Final Levy Reading
- d. November 7, 6:00 p.m. – Committee of the Whole Meeting canceled
- e. November 16 – Friends Holiday Sale
- f. November 21, 6:00 p.m. – Regular Board Meeting
  - i. Recognize significant employee and volunteer anniversaries
  - ii. Approve Per Capita Grant application
  - iii. Review of closed meeting minutes and recordings
- g. November 25 – Foundation Board Meeting – Mary Anne Benden
- h. December 3, 7:00 p.m. – Accept Teddy Bear Walk Proclamation from Village

11. Adjournment

Motion was made by Trustee Fulk and seconded by Trustee Gilligan to adjourn the Regular Board meeting at 6:50 p.m. Voice vote carried.

  
Rosemary Groenwald, Secretary

Approved as submitted 11/21/2024