

Regular Board Meeting
September 19, 2024
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:02 p.m. by Marie Bass, President.

2. Roll Call

Present: Marie Bass, Mary Anne Benden, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan

Absent: None

Staff Present: Anne Belden, Jo Broszczak, Malachi Kohlwey, Su Reynders, Suzanne Yazel

Visitors: None

3. Public Comment

There was no public comment.

4. President's Report

President Bass suggested changing the board meeting schedule time from 7 p.m. to 6 p.m. moving forward and the board generally agreed. There will be a formal vote at the October Regular Board Meeting regarding this matter.

President Bass reminded the board of the October 3 Personnel Committee Meeting and the October 17 Regular Board Meeting both beginning at 6 p.m.

5. Consent Agenda

- a. Minutes of Regular Board Meeting of August 15, 2024
- b. Minutes of Finance Committee Meeting of September 5, 2024
- c. August 2024 Bills and Financial Reports

Motion was made by Trustee Haas and seconded by Trustee O'Sullivan to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

6. Approve Resolution No. 2024-4 Certifying the 2025 Appropriation Budget and 2024 Tax Levy, 2025 Working Budget, and 2025 Salary Structure

Trustee Gilligan thanked the staff on an excellent job preparing the 2025 budget and for presenting the quarterly financial reviews.

Mount Prospect Public Library
Board of Library Trustees
10 S. Emerson Street | Mount Prospect, IL 60056

Motion was made by Trustee Benden and seconded by Trustee Gilligan to approve Resolution No. 2024-4 Certifying the 2025 Appropriation Budget and 2024 Tax Levy, the 2025 Working Budget, and the 2025 Salary Structure as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

7. CCS Polaris PowerPac Demonstration

Deputy Director Anne Belden presented the Polaris PowerPac application, displaying the new public catalog and highlighting the accessibility to a greater number of materials through the consortium.

8. Executive Director Report

Executive Director Reynders reviewed the highlights of the monthly library report, the CCS and Renovation monthly update, and answered questions. She also showed a RAILS delivery video which showed a behind-the-scenes view of the delivery service to libraries.

9. Trustee Reports and Comments

Trustee Groenwald attended the August 26 Foundation Board Meeting and noted the 2024-2025 election of officers were held: Gail Bajkowski, President; Hazel Oreluk, Vice President; and Suzie Townsend, Treasurer. She also shared that she held a successful Meet the Board event on Wednesday, September 18.

10. Upcoming Meetings and Events Calendar

- a. September 20 – Library Closed for Staff In-Service Day
- b. September 23 – Foundation Board Meeting – Kristine O'Sullivan
- c. October 3, 7:00 p.m. – Personnel Committee; Executive Director evaluation
- d. October 15, 7:00 p.m. – Village First Levy Reading
- e. October 17, 7:00 p.m. – Regular Board Meeting
 - i. Third Quarter Financial Review
 - ii. Review Per Capita Grant requirements (Standards 4.0 checklists)
- f. October 19-20 – Friends Book Sale
- g. October 28 – Foundation Board Meeting – Rosemary Groenwald

11. Adjournment

Motion was made by Trustee Haas and seconded by Trustee O'Sullivan to adjourn the Regular Board meeting at 7:56 p.m. Voice vote carried.



Kristine O'Sullivan, Vice President

Approved as submitted 10/17/2024