

Regular Board Meeting
November 17, 2022
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:01 p.m. by Michael Duebner, President.

2. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan

Absent: None

Staff Present: Anne Belden, Laura Bos, Jo Broszczak, Tom Garvin, Stavroula Harissis, Tim Loga, John McInnes, Eva Kalbarczyk, Su Reynders, Suzanne Yazel

Visitors: Cheryl Costello

3. Public Comment

There was no public comment.

4. President's Report

President Duebner expressed his thanks to staff for their professionalism to support intellectual freedom.

5. Recognition of Staff and Volunteers

President Duebner read aloud the proclamation that recognized the following employees and volunteer who celebrated significant anniversaries in 2022.

35 Years

Michelle Vonderhaar

25 Years

Steve Browne

Carolyn Zintak

20 Years

Patricia Chester

Beth Corrigan-Buchen

Eva Kalbarczyk

20 Years cont.

Shang Liu

Patricia Schwarzkopf

15 Years

Christopher Amling

Lea Ballarino

Elizabeth Morrissey

10 Years

Laura Bos

5 Years

Jong Alabado Jr.

Katie Duncan

Michael Helenick

Andrea Johnson

Aidan Malony

Marie Voss

*Cheryl Costello

(*volunteer)

6. Consent Agenda

- a. Minutes of Regular Board Meeting of October 20, 2022
- b. Minutes of Committee of the Whole Meeting of November 3, 2022
- c. October 2022 Bills and Financial Reports
- d. Proclamation – Recognition of significant employee anniversaries
- e. Proclamation – Recognition of library volunteers
- f. Award bid for Building Automation Retrofit to Integrated Control Technologies at a cost of \$550,000

Director Reynders explained the bid process for the Building Automation Retrofit project. Building Services Department Head Tom Garvin explained that the current control boxes are obsolete and need replacement since they are reaching 20 years old.

Motion was made by Trustee Haas and seconded by Trustee Fulk to establish the Consent Agenda as presented. Voice vote carried.

Motion was made by Trustee Bass and seconded by Trustee Groenwald to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O’Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

7. New Business

- a. Review of Consortium Recommendation
Trustees reviewed the consortium recommendation, asked questions, and discussed the impact on the library and community. The Board will review again and make a final decision at the December 15, 2022 regular meeting.
- b. Review of Personnel Policy Updates
Trustees reviewed the recommended personnel policy updates and evaluated the potential impact on the staff and library. The Board will review again at the December 15, 2022 regular meeting.

8. Executive Director Report

Director Reynders reported that the second installment of the Cook County property tax bills were sent out and anticipates that the majority of the revenue will be received by the end of the year.

9. Trustee Reports and Comments

Trustee O’Sullivan attended the Village Board meeting on November 15 to accept the Teddy Bear Walk proclamation.

Mount Prospect Public Library
Board of Library Trustees
10 S. Emerson Street | Mount Prospect, IL 60056

10. Closed Session

As pursuant to 5 ILCS 120/2 (c) (21), discussion of minutes [and recordings] of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Motion was made by Trustee Bass and seconded by Trustee O'Sullivan to adjourn to closed session at 8:28 p.m. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

11. Reconvene Open Session

Open session was reconvened at 8:29 p.m.

Motion was made by Trustee Bass and seconded by Trustee O'Sullivan to approve and release the closed minutes of March 17, 2022; and approve and not release the closed minutes of October 6, 2022. Voice vote carried.

Motion was made by Trustee Bass and seconded by Trustee O'Sullivan to destroy the verbatim recordings from previously closed sessions held no earlier than 18 months after the completion of the meeting and the written minutes have been approved by the Board of Trustees. Voice vote carried.

12. Upcoming Meetings and Events Calendar

- a. November 28 – Foundation Board Meeting - Open
- b. December 1 – Committee of the Whole Meeting - Cancelled
- c. December 15, 7:00 p.m. – Regular Board Meeting
 - i. Village of Mount Prospect Ground Lease Resolution
 - ii. Approve personnel policy updates
 - iii. Make decision on consortium recommendation
- d. No Foundation Board Meeting in December

13. Adjournment

Motion was made by Trustee Fulk and seconded by Trustee Gilligan to adjourn the Regular Board meeting at 8:33 p.m. Voice vote carried.



Kristine O'Sullivan, Secretary

Approved as submitted 12/15/2022