

Regular Board Meeting
March 21, 2024
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:00 p.m. by Marie Bass, President.

2. Roll Call

Present: Marie Bass, Mary Anne Benden, Sylvia Fulk, Brian Gilligan [arrived at 7:19 p.m.], Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan
Absent: None
Staff Present: Anne Belden, Jo Broszczak, Su Reynders, Suzanne Yazel
Visitors: None

3. Public Comment

There was no public comment.

4. Consent Agenda

- a. Minutes of Regular Board Meeting of February 15, 2024
- b. February 2024 Bills and Financial Reports
- c. Approve Library Closing on Friday, May 3, 2024 for Staff In-Service Day

Motion was made by Trustee Benden and seconded by Trustee Groenwald to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: Gilligan. ABSTAIN. None. Motion carried.

5. Incident Management Presentation

Deputy Director Anne Belden gave a presentation providing an overview of how the library handles behavior and security incidents at the library.

6. Executive Director Report

Executive Director Reynders shared information about a memorial garden recognizing Laura Luteri who served on the Library Board, Foundation Board, and Friends Board.

She reported that the library will be hosting a Volunteer Appreciation Luncheon on Saturday, August 17, 2024.

7. Trustee Reports and Comments

Trustee Sylvia Haas hosted the first 2024 Meet the Board on Wednesday, March 13 at 7 p.m. Trustee Mary Anne Benden will host Meet the Board in April.

8. Review Minutes and Recordings from Previously Closed Session

The Board of Trustees unanimously agreed to not adjourn into closed session and to review the minutes and recordings of previously closed sessions in the open meeting.

Motion was made by Trustee Haas and seconded by Trustee Groenwald to approve and release the closed minutes of November 16, 2023. Voice vote carried.

Motion was made by Trustee Benden and seconded by Trustee O'Sullivan to destroy the verbatim recordings from previously closed sessions held no earlier than 18 months after the completion of the meeting and the written minutes have been approved by the Board of Trustees. Voice vote carried.

9. Upcoming Meetings and Events Calendar

- a. March 25 – Foundation Board Meeting – Mary Anne Benden
- b. April 2, 7:00 p.m. – National Library Week Proclamation at Village Board Meeting
- c. April 4 – Committee of the Whole Meeting – canceled
- d. April 18, 7:00 p.m. – Regular Board Meeting
 - i. First Quarter Financial Review
- e. No Foundation Board Meeting held in April

Trustee Marie Bass volunteered to attend the April 2 Village Board meeting to accept the 2024 National Library Week proclamation.

10. Adjournment

Motion was made by Trustee Groenwald and seconded by Trustee O'Sullivan to adjourn the Regular Board meeting at 7:42 p.m. Voice vote carried.



Sylvia G. Fulk, Secretary

Approved as submitted 04/18/2024