

**Regular Board Meeting
January 18, 2024
Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:07 p.m. by Marie Bass, President.

2. Roll Call

Present: Marie Bass, Mary Anne Benden, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan

Absent: None

Staff Present: Anne Belden, Jo Broszczak, Beth Corrigan-Buchen, Malachi Kohlwey, Su Reynders, Suzanne Yazel

Visitors: None

3. Public Comment

There was no public comment.

4. President's Report

President Bass thanked library staff and the attendees for the wonderful Joint Boards Dinner event. She congratulated the library on circulating over 1,000,000 items in 2023.

5. Consent Agenda

- a. Minutes of Regular Board Meeting of November 16, 2023
- b. November 2023 and December 2023 Bills and Financial Reports
- c. Approve Resolution No. 2024-1 Acknowledging Payment to Mount Prospect Public Library Under Terms of the Ground Lease by the Village of Mount Prospect
- d. Approve transfer of unexpended balance of \$1,500,000 from Library Fund to Capital Reserve Fund effective prior to 12/31/2023

Motion was made by Trustee Haas and seconded by Trustee Benden to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

6. Community Partnerships/Outreach Presentation

Community Engagement Director Beth Corrigan-Buchen gave a presentation highlighting the library's community partnerships and outreach efforts. She detailed the library's collaboration and networking accomplishments including working together with the village, schools, and park districts providing a beneficial resource to the Mount Prospect community.

Trustees Benden and O'Sullivan gave heartfelt thanks for the library's monthly "Brave Space" program and shared how important and helpful it was for kids in their lives.

7. 2023 Year-End Financial Review

Finance Manager Malachi Kohlwey reviewed the library's financial position at the close of 2023 and answered questions. Overall, the library received 100.22% of anticipated revenue and was about 8% under budgeted expenditures prior to the year-end transfer.

8. Executive Director Report

Executive Director Reynders reviewed the highlights of the monthly library report, the strategic plan progress, and the CCS and Renovation monthly update and answered questions. She reported that 2023 was a banner year with many of the statistical categories at an all-time high. This included the overall total circulation which exceeded 1 million.

The public bid opening for the upcoming renovation will be held on January 30, 2024. The bid recommendations for the Master Facility Plan Project A will be brought to the Board for approval at the February 15, 2024 Regular Board meeting.

Director Reynders reported the passing of former longtime Trustee Bill Blaine on December 31. Trustee Gilligan stated that Mr. Blaine played a big part in the library referendum and was very involved with the library and the community.

9. Trustee Reports and Comments

Trustee Benden commended the great work the library is doing.

10. Upcoming Meetings and Events Calendar

- a. January 22 – Foundation Board Meeting – Kristine O'Sullivan
- b. January 24 – Dynamic Year Breakfast
- c. February 1 – Committee of the Whole Meeting – canceled
- d. February 3 – Shining Stars Gala
- e. February 15, 7:00 p.m. – Regular Board Meeting
 - i. Resolution of Appreciation for Foundation and Friends
 - ii. Approve Non-Resident Card Fee

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- iii. Approve Illinois Public Library Annual Report (IPLAR)
- iv. Review results of staff engagement survey
- f. February 26 – Foundation Board Meeting – Marie Bass

Trustee Fulk reported that the Friends Book sale is being held on January 20 and 21 and that Trustees Marie Bass, Sylvia Fulk, and Kristine O’Sullivan are volunteering.

11. Adjournment

Motion was made by Trustee O’Sullivan and seconded by Trustee Groenwald to adjourn the Regular Board meeting at 8:19 p.m. Voice vote carried.



Sylvia G. Fulk, Secretary

Approved as submitted 02/15/2024