

Regular Board Meeting
November 16, 2023
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:00 p.m. by Marie Bass, President.

2. Roll Call

Present: Marie Bass, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan

Absent: Mary Anne Benden

Staff Present: Anne Belden, Jo Broszczak, Tom Garvin, Malachi Kohlwey, Elizabeth Ludemann, John Lykowski, Allison Nettnin, Su Reynders, Virginia Schlachter, Loreen Stone, Nancy Vincent, Jan Vlcek, Suzanne Yazel

Visitors: John Schlachter, George Vincent

3. Public Comment

There was no public comment.

4. Recognition of Staff and Volunteers

a. Proclamation – Recognition of significant employee anniversaries

President Bass read aloud the proclamation that recognized the following employees who celebrated significant anniversaries in 2023.

40 Years

Virginia Schlachter

35 Years

Josephine Broszczak

30 Years

Julie Collins

25 Years

Mary Danaher
John McInnes
Anne V. Shaughnessy
Mary E. Siarkiewicz
Loreen Stone

20 Years

Janet Frye
Carol Helwink

15 Years

Rebeca Ferreira
John Lykowski
Kristen Morandi
Miriam Nakazawa

10 Years

Coriell DeCapri
Joanne Greenwald
Jaime Lopez
Maria Romero
Nancy Vincent

5 Years

Maksim Agolli
Michael Barba
Daniel Criscione
Rory Dennison
Debbie Fitzgerald
Devin Gackle
Julie Jurgens
Carolyn Lau
Rachel Martin
Allison Nettnin
Celeste Marie Ryan
David Stanich
Kelly Watson
Abby Weaver

b. Proclamation – Recognition of library volunteers

President Bass read aloud the proclamation that recognized the following library volunteers who celebrated significant anniversaries in 2023.

20 Years

Barbara Sprenger
Jan Vlcek

10 Years

Nancy Reese

5 Years

Sue Bender

5. President's Report

President Bass reminded the Board to sign up for the Joint Boards Dinner social event to be held on Tuesday, November 28.

6. Consent Agenda

- a. Minutes of Regular Board Meeting of October 19, 2023
- b. October 2023 Bills and Financial Reports
- c. Acknowledge Per Capita Grant Application

Motion was made by Trustee Haas and seconded by Trustee Gilligan to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: Benden. ABSTAIN: None. Motion carried.

7. Structure & Sealants Capital Project Update

Tom Garvin, Department Head of Building and Security, gave a presentation on the update of the Structure and Sealants Capital Project. He reported that the project will be completed by the third week in December, weather permitting.

8. Review/Approve Emergency Succession Plan

Executive Director Su Reynders reviewed the Emergency Succession Plan and answered questions. The Board suggested some minor changes to the plan.

Motion was made by Trustee Groenwald and seconded by Trustee O'Sullivan to approve the Emergency Succession Plan as amended. Call Vote: AYES: Bass, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: Benden. ABSTAIN: None. Motion carried.

9. Executive Director Report

Director Reynders gave a presentation on the Master Facility Plan specifically addressing the first floor renovation of the Lobby, and the Circulation, Registration, and Technical Services workrooms. She explained the timeline of the project including the renovation communication plan. She reported that the library will go out to bid in January and the recommended bids will be presented to the Board at the February 15, 2024 Regular Board meeting.

10. Trustee Reports and Comments

Trustee Haas reported that former Mayor Gerald "Skip" Farley of Mount Prospect sadly passed away on November 13.

11. Closed Session

As pursuant to 5 ILCS 120/2 (c) (21), discussion of minutes [and recordings] of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Motion was made by Trustee O'Sullivan and seconded by Trustee Haas to adjourn to closed session at 8:01 p.m. Roll Call Vote: AYES: Bass, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: Benden. ABSTAIN: None. Motion carried.

12. Reconvene Open Session

Open session was reconvened at 8:04 p.m.

Motion was made by Trustee O'Sullivan and seconded by Trustee Gilligan to approve and release the closed minutes of March 16, 2023; and approve and not release the closed minutes of October 5, 2023. Voice vote carried.


Motion was made by Trustee Haas and seconded by Trustee Groenwald to destroy the verbatim recordings from previously closed sessions held no earlier than 18 months after the completion of the meeting and the written minutes have been approved by the Board of Trustees. Voice vote carried.

13. Upcoming Meetings and Events Calendar

- a. November 21, 7:00 p.m. – Accept Teddy Bear Walk Proclamation from Village
- b. November 27 – Foundation Board Meeting – Kristine O'Sullivan
- c. November 28 – 6:00 p.m. Joint Boards Dinner social event
- d. December 7 – Committee of the Whole Meeting (canceled)
- e. December 21, 7:00 p.m. – Regular Board Meeting
 - i. Village of Mount Prospect Ground Lease Resolution
- f. No Foundation Board Meeting held in December

14. Adjournment

Motion was made by Trustee Haas and seconded by Trustee O'Sullivan to adjourn the Regular Board meeting at 8:05 p.m. Voice vote carried.



Sylvia G. Fulk, Secretary

Approved as submitted 01/18/2024