

Regular Board Meeting
October 19, 2023
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:04 p.m. by Marie Bass, President.

2. Roll Call

Present: Marie Bass, Mary Anne Benden, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas

Absent: Kristine O'Sullivan

Staff Present: Anne Belden, Jo Broszczak, Malachi Kohlwey, Su Reynders, Suzanne Yazel

Visitors: 1 visitor [arrived at 7:38 p.m.]

3. Public Comment

There was no public comment.

4. President's Report

President Bass reported that the Personnel Committee met on October 5 to discuss the Executive Director's evaluation.

5. Consent Agenda

- a. Minutes of Regular Board Meeting of September 21, 2023
- b. Minutes of Personnel Committee Meeting of October 5, 2023
- c. September 2023 Bills and Financial Reports
- d. Approve Executive Director salary increase to \$143,000 effective November 1, 2023 and 5% increase effective January 1, 2024 per the recommendation of the Personnel Committee

Motion was made by Trustee Haas and seconded by Trustee Gilligan to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Groenwald, Haas. NAYS: None. ABSENT: O'Sullivan. ABSTAIN: None. Motion carried.

6. Third Quarter Financial Review

Finance Manager Malachi Kohlwey reviewed the third quarter of 2023 revenue and expenditures and answered questions. He reported that the second installment Cook County property tax bills are expected to go out by November 1 and payments due by December 1.

7. Approve New “Illinois Paid Leave for All Workers Act” Policy

Executive Director Reynders presented the new Illinois Paid Leave for All Workers Act Policy that mandates paid time off for all employees. She reported that Governor Pritzker signed SB 208 in March 2023 into law which becomes effective beginning January 1, 2024.

Motion was made by Trustee Benden and seconded by Trustee Haas to approve as presented. Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Groenwald, Haas. NAYS: None. ABSENT: O’Sullivan. ABSTAIN: None. Motion carried.

8. Executive Director Report

Executive Director Reynders reviewed the highlights of the monthly library report and strategic plan progress and answered questions.

She reported that we will meet all the standards listed in Serving Our Public 4.0: Standards for Illinois Public Libraries by the end of the year.

9. Trustee Reports and Comments

Sylvia Fulk encouraged the Board to go to the Friends Book Sale being held on October 21-22.

10. Executive Director’s Evaluation Follow Up Discussion

Agenda Item 10 was originally listed to go into Closed Session, but after reviewing, the Board decided to not adjourn into Closed Session. The Trustees held a follow-up discussion on the Executive Director’s evaluation.

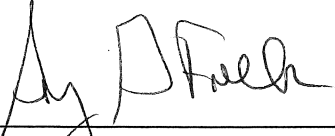
11. Upcoming Meetings and Events Calendar

- a. October 23 – Foundation Board Meeting – Marie Bass
- b. November 2, 7:00 p.m. – Committee of the Whole Meeting (cancelled)
- c. November 3 – Library Closed for Staff In-Service Day
- d. November 7, 7:00 p.m. – Village Final Levy Reading
- e. November 16, 7:00 p.m. – Regular Board Meeting
 - i. Recognize significant employee and volunteer anniversaries
 - ii. Approve Per Capita Grant application
 - iii. Approve library Succession Plan
 - iv. Review of closed meeting minutes and recordings
- f. November 21, 7:00 p.m. – Accept Teddy Bear Walk Proclamation from Village
- g. November 27 – Foundation Board Meeting – Kristine O’Sullivan

Trustee Bass volunteered to attend the October 23 Foundation Board meeting.

12. Adjournment

Motion was made by Trustee Benden and seconded by Trustee Groenwald to adjourn the Regular Board meeting at 8:34 p.m. Voice vote carried.



Sylvia G. Fulk, Secretary

Approved as submitted 11/16/2023