

Regular Board Meeting  
September 21, 2023  
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:03 p.m. by Marie Bass, President.

2. Roll Call

Present: Marie Bass, Mary Anne Benden, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan

Absent: None

Staff Present: Anne Belden, Jo Broszczak, Malachi Kohlwey, Su Reynders, Suzanne Yazel

Visitors: None

3. Public Comment

There was no public comment.

4. President's Report

President Bass reminded the Board to send the completed evaluation form to her and Trustee Groenwald by October 3 to prepare for the Personnel Committee meeting on October 5.

5. Consent Agenda

- a. Minutes of Regular Board Meeting of August 17, 2023
- b. Minutes of Finance Committee Meeting of September 7, 2023
- c. August 2023 Bills and Financial Reports
- d. Updated LIMRiCC Intergovernmental Agreement
- e. Updated Meeting and Study Room Policy

Trustee O'Sullivan identified a spelling error in the September 7 Finance Committee minutes and requested it be corrected. Executive Director Reynders answered questions regarding the LIMRiCC Intergovernmental Agreement and the updated Meeting and Study Room policy.

Motion was made by Trustee O'Sullivan and seconded by Trustee Haas to approve the Consent Agenda as amended. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

6. One Book, One Village Staff Presentation

Fiction/AV/Teen Department Head John McInnes and Advisory and Programming Librarian Al Nettnin gave a presentation on the One Book, One Village community read program, featuring *Anxious People* by Fredrik Backman. Trustees reviewed the many programming opportunities being offered including various book discussions and culminating in a "Library After Hours: One Book, One Village Social" event on October 27 at 7:00 p.m.

7. Approve Amendment 2 to Ordinance No. 2020-1 Establishing a Reserve Fund

Executive Director Reynders reviewed Amendment 2 to Ordinance No. 2020-1 Establishing a Reserve Fund and answered questions.

Motion was made by Trustee Benden and seconded by Trustee Gilligan to approve Amendment 2 to Ordinance No. 2020-1 Establishing a Reserve Fund as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

8. Approve Resolution No. 2023-4 Certifying the 2024 Appropriation Budget and 2023 Tax Levy, 2024 Working Budget, and 2024 Salary Structure

Treasurer Gilligan provided a short summary of the Finance Committee meeting held on September 7 and recommended that the Board approve the 2024 Budget as presented.

Motion was made by Trustee Haas and seconded by Trustee Gilligan based on the Finance Committee's recommendation to approve Resolution No. 2023-4 Certifying the 2024 Appropriation Budget and 2023 Tax Levy, the 2024 Working Budget, and the 2024 Salary Structure as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

9. Executive Director Report

- a. August 2023 Library Activity Report
- b. Strategic Plan Update

Director Reynders reviewed the highlights of the monthly library report and strategic plan progress and answered questions.

10. Trustee Reports and Comments

Marie Bass attended the Foundation Board meeting on August 28 and reported that the Mini Golf event will be held on March 16, 2024.

11. Upcoming Meetings and Events Calendar

- a. September 25 – Foundation Board Meeting – Rosemary Groenwald
- b. October 5, 7:00 p.m. – Personnel Committee; Executive Director evaluation
- c. October 17, 7:00 p.m. – Village First Levy Reading (tentative)
- d. October 19, 7:00 p.m. – Regular Board Meeting
  - i. Third Quarter Financial Review
  - ii. Review Per Capita Grant requirements (Standards 4.0 checklists)
- e. October 23 – Foundation Board Meeting – Sylvia Haas

12. Adjournment

Motion was made by Trustee Benden and seconded by Trustee Groenwald to adjourn the Regular Board meeting at 7:56 p.m. Voice vote carried.



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Sylvia G. Fulk, Secretary

Approved as submitted 10/19/2023