

Regular Board Meeting
August 17, 2023
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:02 p.m. by Marie Bass, President.

2. Roll Call

Present: Marie Bass, Mary Anne Benden, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan

Absent: None

Staff Present: Anne Belden, Jo Broszczak, Malachi Kohlwey, Su Reynders, Kelly Watson, Suzanne Yazel

Visitors: None

3. Public Comment

There was no public comment.

4. President's Report

President Bass reviewed the 2023 Executive Director evaluation timeline and will be sending out the evaluation form the first week in September to the Board. Trustees requested that the Director's self-evaluation be completed by September 15.

Marie Bass reported that the Finance Committee will meet on September 7 to review the draft 2024 budget and 2023 tax levy. All Board members are invited to attend this meeting.

5. Consent Agenda

- a. Minutes of Regular Board Meeting of July 20, 2023
- b. July 2023 Bills and Financial Reports
- c. Closure of Library on Friday, November 3, 2023 for Staff In-Service Day

Motion was made by Trustee Haas and seconded by Trustee O'Sullivan to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

6. Staff Presentation – Kelly Watson, Collection Resource Manager

Collection Resource Manager Kelly Watson gave a presentation on the Collection Diversity Audit. The Board asked questions including the categories used to measure the diversity in the collection.

7. Preliminary 2023 Levy Discussion

Trustees discussed the upcoming 2023 tax levy in advance of the 2024 budget presentation. The budget, levy, and salary structure will be presented in detail for discussion at the September 7 Finance Committee meeting. The final 2024 budget and 2023 tax levy will be presented at the September 21 Regular Board meeting for a vote.

8. Review/Approve Renovation "Project A"

Executive Director Reynders reviewed the renovation and funding for Project A for the Master Facility Plan. This project is targeted for September 2024 completion to meet the deadline for the CCS consortium set to go live in October 2024.

Motion was made by Trustee Benden and seconded by Trustee Haas to approve the commencement of renovation Project A in the southeast corner of the first floor at the Main Library at a cost estimated to be approximately \$3,000,000 as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

9. Executive Director Report

Director Reynders reviewed the highlights of the monthly library report and strategic plan annual review and answered questions.

10. Trustee Reports and Comments

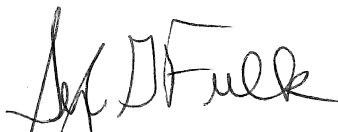
No reports.

11. Upcoming Meetings and Events Calendar

- a. August 28 – Foundation Board Meeting – Marie Bass
- b. September 7, 7:00 p.m. – Finance Committee Meeting
 - i. Review draft 2024 working budget and 2023 levy
- c. September 21, 7:00 p.m. – Regular Board Meeting
 - i. Approve appropriation budget and levy
- d. September 25 – Foundation Board Meeting – Rosemary Groenwald

12. Adjournment

Motion was made by Trustee Haas and seconded by Trustee Groenwald to adjourn the Regular Board meeting at 8:02 p.m. Voice vote carried.



Sylvia Fulk, Secretary

Approved as submitted 09/21/2023