

Regular Board Meeting
April 20, 2023
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:01 p.m. by Michael Duebner, President.

2. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Brian Gilligan [via Zoom],
Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan

Absent: None

Staff Present: Anne Belden, Jo Broszczak, Christine McKinley, Su Reynders, Suzanne
Yazel

Visitors: None

All Trustees agreed to allow Trustee Gilligan to join the meeting virtually as per 5 ILCS 120/7.

3. Public Comment

There was no public comment.

4. President's Report

President Duebner presented a recommendation for the 2023-2024 slate of officers: Marie Bass for President, Kristine O'Sullivan for Vice President, Brian Gilligan for Treasurer, and Sylvia Fulk for Secretary. The election of officers will be held at the May 18 Regular Board meeting.

5. Consent Agenda

- a. Minutes of Regular Board Meeting of March 16, 2023
- b. March 2023 Bills and Financial Reports
- c. Approve Update to Bylaws Section III, Officers and Duties
- d. Approve Resolution No. 2023-3 Renewing the Lease and Acknowledging Payment to MPPL Under Terms of the Ground Lease by Village of Mount Prospect

Motion was made by Trustee Bass and seconded by Trustee Haas to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

6. First Quarter Financial Review

Finance Director Christine McKinley reviewed the first quarter of 2023 revenue and expenditures and answered questions. Christine reported that all documentation has been submitted to the auditors for the preparation of the 2022 audit.

Director Reynders explained that the structural concrete project is being addressed and is in the preliminary stages. Once the specifications are identified, the project will be publicly bid out.

7. New Business

a. Proclamation Recognizing Michael Duebner

Trustee Marie Bass remarked how she appreciated Trustee Duebner's leadership over his many years of service and read the proclamation aloud. Trustee Duebner expressed his sincere gratitude to the community, staff, and trustees.

b. Donation and Naming Rights Policy

Director Reynders provided a history on the naming of donations received for the library and presented sample language from various libraries on naming rights. A draft policy will be presented at the May 18 Regular Board meeting.

8. Executive Director Report

Director Reynders reviewed the highlights of the monthly library report and strategic plan progress and answered questions. Trustee Duebner highlighted that the 24/7 locker usage continues to increase.

9. Trustee Reports and Comments

Trustees Fulk and O'Sullivan volunteered at the Friends Book Sale held on April 15 and 16 and reported the event was a huge success. Sylvia Fulk mentioned that the Friends are looking for additional volunteers to help with future book sales.

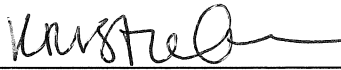
10. Upcoming Meetings and Events Calendar

- a. April 24 – Foundation Board Meeting – Rosemary Groenwald
- b. May 4 – Committee of the whole Meeting – Cancelled
- c. May 18, 7:00 p.m. – Regular Board Meeting
 - i. Swearing in of new elected Trustees; Officer Elections 2023-2024
- d. May 22 – Foundation Board Meeting – Marie Bass
- e. June 1, 7:00 p.m. – Committee of the Whole Meeting
 - i. New Trustee Orientation

Trustee Groenwald volunteered to attend the April 24 Foundation Board meeting and Trustee Bass volunteered to attend the May 22 Foundation Board meeting.

11. Adjournment

Motion was made by Trustee Haas and seconded by Trustee O'Sullivan to adjourn the Regular Board meeting at 8:12 p.m. Voice vote carried.



Secretary

Approved as submitted 05/18/2023