

Regular Board Meeting
March 16, 2023
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:01 p.m. by Michael Duebner, President.

2. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald [via Zoom], Sylvia Haas, Kristine O'Sullivan
Absent: None
Staff Present: Anne Belden, Jo Broszczak, Su Reynders, Suzanne Yazel
Visitors: Mary Anne Benden

All Trustees agreed to allow Trustee Groenwald to join the meeting virtually as per 5 ILCS 120/7 (a) (i) "personal illness or disability."

3. Public Comment

There was no public comment.

4. President's Report

President Duebner asked Trustees to let him know if they are interested in serving in one of the board offices for the 2023-2024 Election of Officers in May.

5. Consent Agenda

- a. Minutes of Regular Board Meeting of February 16, 2023
- b. February 2023 Bills and Financial Reports
- c. Approve Library Closed on Friday, May 12, 2023, for Staff In-Service Day

Motion was made by Trustee Groenwald and seconded by Trustee Bass to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

6. New Business

- a. 2022 Year End Transfers
 - i. Transfer the unexpended balance of 2022 proceeds (\$1,200,000) from the Library Fund to the Capital Projects Fund backdated effective prior to the end of the 2022 calendar year.

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Board of Library Trustees
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- ii. Close the Debt Service Fund and sweep remaining funds (\$736,364.35) to the Capital Projects Fund effective February 28, 2023.
- iii. Transfer \$96,160 from the Working Cash Fund to the Library Fund backdated effective prior to the end of the 2022 calendar year to reduce the fund balance to the statutorily allowed maximum.

Executive Director Su Reynders explained each of the three recommended transfers for 2022.

Motion was made by Trustee Groenwald and seconded by Trustee Bass to approve the 2022 Year End Transfers as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

b. Review Bylaws Section III Officers and Duties

Michael Duebner recommended under Section III, Item B, Officers and Duties that the last sentence be removed from the Bylaws. Trustees were in agreement and the updated Bylaws will be presented for approval at the April 20 Regular Board meeting. Trustee Brian Gilligan requested that hyperlinks be added to statutes referenced in the Bylaws.

c. Review Draft Master Facility Floorplan Options

Executive Director Su Reynders presented in detail the Master Facility Project floorplan options A and B to the Library Board and answered questions. After much discussion, the Board agreed to move forward with Plan A. Staff will proceed with identifying final requests and move on to the costing phase of the project.

7. Executive Director Report

Director Reynders reviewed highlights of the library report and strategic plan.

8. Trustee Reports and Comments

Trustee Bass attended the Village of Mount Prospect Aging in Community Initiative Presentation on March 14. Marie Bass reported that seniors would like to see more programming provided at the library especially during the day.

Trustee Haas and Su Reynders volunteered at the Foundation Mini Golf Fundraiser on March 11. Sylvia Haas reported the event was a huge success with 475 participants for a day of family fun.

9. Closed Session

As pursuant to 5 ILCS 120/2 (c) (21), discussion of minutes [and recordings] of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Motion was made by Trustee O'Sullivan and seconded by Trustee Duebner to adjourn to closed session at 8:43 p.m. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, O'Sullivan. NAYS: None. ABSENT: Haas. ABSTAIN: None. Motion carried.

10. Reconvene Open Session

Open session was reconvened at 8:44 p.m.

Motion was made by Trustee Bass and seconded by Trustee Duebner to approve and release the closed minutes of November 17, 2022 and to destroy the verbatim recordings from previously closed sessions held no earlier than 18 months after the completion of the meeting and the written minutes have been approved by the Board of Trustees. Voice vote carried.

11. Upcoming Meetings and Events Calendar

- a. No Foundation Board Meeting held in March
- b. April 6 - Committee of the Whole Meeting - Cancelled
- c. April 20, 7:00 p.m. - Regular Board Meeting
 - i. First Quarter Financial Review
 - ii. MPPL/VOMP Ground Lease
- d. April 24 - Foundation Board Meeting - Open

12. Adjournment

Motion was made by Trustee Gilligan and seconded by Trustee Duebner to adjourn the Regular Board meeting at 8:45 p.m. Voice vote carried.



Kristine O'Sullivan, Secretary

Approved as submitted 04/20/2023