

**Regular Board Meeting  
December 17, 2020  
Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:00 p.m. by Sylvia Haas, President.

2. President Statement Regarding Virtual Meeting

President Haas read the following statement aloud: *"This meeting of the Board of Library Trustees is held without a quorum of Trustees physically present and is authorized by Governor pursuant to "COVID-19 Executive Order No. 5" (16 March 2020), and the Government Emergency Administration Act (Public Act 100-0640; eff. 6/12/20). Pursuant to said Public Act, which in part amended the Open Meetings Act, I have determined that an in-person meeting is neither practical nor prudent because of the COVID-19 disaster. As a result, I have further determined that it is not feasible to require the physical presence of a Trustee, the Library Director, or the Library's attorney at the regular meeting location. The minutes of this meeting will include the foregoing statement. Please note that a roll call vote is now required for all motions."*

3. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Terri Gens, Brian Gilligan, Sylvia Haas, Kristine O'Sullivan  
Absent: None  
Staff Present: Karen Almeleh, Anne Belden, Jo Broszczak, Su Reynders  
Visitors: There were approximately 16 visitors and staff on the electronic meeting.

4. Audience to Visitors

No visitors spoke.

5. Consent Agenda

- a. Approve Minutes of Regular Board Meeting of November 19, 2020
- b. Approve Minutes of Personnel Committee Meeting of December 3, 2020
- c. Approve Resolution No. 2020-5 – Acknowledging Payment to Mount Prospect Public Library Under Terms of the Ground Lease by the Village of Mount Prospect
- d. Approve Amended 2021 Operating Budget

Motion was made by Trustee Duebner and seconded by Trustee Gilligan to establish and approve the Consent Agenda as presented. Resolution and Amended 2021 Operating Budget to be made of the record. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Gilligan, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. Motion carried.

6. Approve November 2020 Bills and Financial Reports

Motion was made by Trustee Fulk and seconded by Trustee Gens to approve the November 2020 Bills and Financial Reports as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Gilligan, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. Motion carried.

Mount Prospect Public Library  
Board of Library Trustees  
10 S. Emerson Street | Mount Prospect, IL 60056

7. Executive Director Report

Trustees discussed the number, content, and recording of adult programs and asked if we could adjust our offerings to be similar to neighboring libraries. The board also discussed marketing and promotion, and Director Reynders reported that our current channels were Facebook, Instagram, Twitter, weekly email blasts, website, outdoor sign, and paper newsletters sent to all residents.

Director Reynders highlighted the new "Dial-a-Story" service for young patrons and families.

Trustees congratulated library staff on being named a 3-star library by *Library Journal*.

8. Trustee Reports

Trustee Haas reported that she attended the Foundation meeting on November 23, 2020 and gave the following updates: Library Trustees are a non-voting member of the Foundation Board; there will be no mini-golf event in 2021; and there is discussion about future fundraising events.

Trustee Gens reported that she had made advocacy visits to Senator Julie Morrison, Representative Jonathan Carroll, and Representative Mark Walker and shared how the library is providing services efficiently and creatively.

9. Calendar Items

- a. Library Closed December 24 and 25
- b. Library Closes at 5 p.m. December 31
- c. Library Closed January 1
- d. ~~Committee of the Whole Meeting – January 7~~ (Trustees agreed to cancel)
- e. Regular Board Meeting – January 21
- f. Foundation Board Meeting – January 25 – Terri Gens

10. Adjourn to Closed Session

*As pursuant to 5 ILCS 120/2 C (1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.*

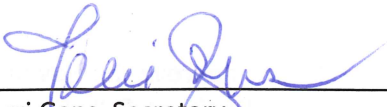
Motion was made by Trustee O'Sullivan and seconded by Trustee Duebner to adjourn to closed session at 7:37 p.m. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Gilligan, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. Motion carried.

11. Reconvene Open Session

Open session was reconvened at 8:08 p.m.

12. Adjournment

Regular meeting adjourned at 8:09 p.m.

  
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Terri Gens, Secretary

Approved as submitted 01/21/2021