

Regular Board Meeting
December 15, 2022
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:02 p.m. by Michael Duebner, President.

2. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan

Absent: None

Staff Present: Anne Belden, Jo Broszczak, Su Reynders, Suzanne Yazel

Visitors: Mary Anne Benden, Nathalie Wheaton

3. Public Comment

There was no public comment.

4. President's Report

No report.

5. Consent Agenda

- a. Minutes of Regular Board Meeting of November 17, 2022
- b. November 2022 Bills and Financial Reports

Motion was made by Trustee Haas and seconded by Trustee Groenwald to establish the Consent Agenda as presented. Voice vote carried.

Motion was made by Trustee Bass and seconded by Trustee Fulk to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

6. Old Business

- a. Approve Resolution No. 2022-5 Authorizing Execution of CCS IGA. The Board reviewed and discussed the recommendation for joining the CCS catalog consortium.

Motion was made by Trustee Bass and seconded by Trustee O'Sullivan to approve Resolution No. 2022-5 Authorizing Execution of CCS IGA as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: Groenwald. Motion carried.

- b. Approve Personnel Policy Updates. Trustees reviewed and discussed the proposed updates and requested the following changes: 1) under Bereavement Leave, move section IV D 1 from “procedures” to “policy” and 2) under Organ Donation Leave, change the word “platelets” to “components.”

Motion was made by Trustee Bass and seconded by Trustee Gilligan to approve Personnel Policy updates as amended. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O’Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

7. Executive Director Report

Director Reynders stated that as approved by the Board in October, South Branch will be open every Saturday beginning in January 2023. Patrons will receive a toy stuffed llama giveaway promoting the new South Branch hours. She also reported that the library has received the first payments of the 2021 second installment tax revenue.

8. Trustee Reports and Comments

None.


9. Upcoming Meetings and Events Calendar

- a. No Foundation Board Meeting in December
- b. January 5 – Committee of the Whole Meeting – Cancelled
- c. January 19, 7:00 p.m. – Regular Board Meeting
 - i. 2022 Year End Financial Review; Approve Per Capita Grant Application; Approve Village Ground Lease
- d. January 23 – Foundation Board Meeting – Open

Trustee Groenwald volunteered to attend the January 23 Foundation Board meeting.

10. Adjournment

Motion was made by Trustee Haas and seconded by Trustee Groenwald to adjourn the Regular Board meeting at 7:30 p.m. Voice vote carried.



Kristine O’Sullivan, Secretary

Approved as submitted 01/19/2023