

**Regular Board Meeting
November 18, 2021
Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:01 p.m. by Michael Duebner, President.

2. President Statement Regarding Virtual Meeting

"This meeting of the Board of Library Trustees is held without a quorum of Trustees physically present and is authorized by Governor pursuant to "COVID-19 Executive Order No. 5" and the Government Emergency Administration Act. Pursuant to said Act, I have determined that an in-person meeting is neither practical nor prudent because of the COVID-19 disaster. As a result, I have further determined that it is not feasible to require the physical presence of a Trustee, the Library Director, or the Library's attorney at the regular meeting location. The minutes of this meeting will include the foregoing statement. Please note that a roll call vote is now required for all motions."

3. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan
Absent: None
Staff Present: Anne Belden, Jo Broszczak, Su Reynders
Visitors: Nick Dimassis, Library Strategies. There were approximately 13 people in total in the virtual meeting.

4. Public Comment

There was no public comment.

5. President's Report

President Duebner thanked Trustees Bass, Groenwald, and Fulk for attending the first and/or second levy reading. The levy was passed at the Village Board meeting on Tuesday, November 16, 2021.

6. Consent Agenda

- a. Approve Minutes of Regular Board Meeting of October 21, 2021
- b. Approve October 2021 Bills and Financial Reports
- c. Approve closure of library on Friday, February 4, 2022 for Staff In-Service Day
- d. Approve Per Capita Grant Application
- e. Approve Amendment 1 to Ordinance No. 2020-1 Establishing a Reserve Fund

Motion was made by Trustee Haas and seconded by Trustee Groenwald to establish the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

Motion was made by Trustee Groenwald and seconded by Trustee O'Sullivan to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

7. Upcoming Meetings and Events Calendar

- a. Foundation Board Meeting – November 22 – Brian Gilligan
- b. Committee of the Whole/Special Meeting – December 2 – Tentative
- c. Regular Board Meeting – December 16 – Canceled
- d. No Foundation Board Meeting held in December

Trustees discussed whether to hold a Committee of the Whole or Special meeting on December 2, 2021, and agreed that the President and Executive Director will notify the Board when the final decision is made.


Trustee Groenwald asked when the next Community Engagement Committee meeting would be held. Trustees considered Thursday, January 6, 2022, either in place of or addition to a Committee of the Whole meeting. Trustees will be notified when a final decision is made.

8. Board Training – Library Strategies

Nick Dimassis, Consultant with Library Strategies, facilitated Board training that included information about Board roles and responsibilities. In addition, Mr. Dimassis discussed the Trustee's participation in the library's upcoming strategic planning process.

9. Adjournment

Motion was made by Trustee Fulk and seconded by Trustee Bass to adjourn the Regular Board meeting at 8:04 p.m. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.



Marie A. Bass, Secretary

Approved as submitted 01/20/2022