

**Regular Board Meeting  
October 15, 2020  
Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:02 p.m. by Sylvia Haas, President.

2. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Terri Gens, Brian Gilligan, Sylvia Haas, Kristine O'Sullivan

Absent: None

Staff Present: Anne Belden, Jo Broszczak, Rosemary Groenwald, Dale Heath, Jan Peterson, Su Reynders, Janine Slayton, Mary Smith, Dimitrios Stefanis, Mary Kay Walsdorf, Anne Wilson, Suzanne Yazel

Visitors: Thomas G. Tesky

3. Audience to Visitors

Mr. Tesky offered suggestions on reading materials.

4. Consent Agenda

- a. Approve Minutes of Regular Board Meeting of September 17, 2020
- b. Approve September 2020 Bills
- c. Approve Social Media Policy
- d. Approve Ordinance No. 2020-2 Amending the Village/Library IGA
- e. Approve IGA and Resolution No. 2020-2 with Cook County for Coronavirus Relief Funds

Motion was made by Trustee Duebner and seconded by Trustee Gens to establish and approve the consent agenda as presented. Voice vote carried unanimously.

5. Approve September 2020 Financial Report

Trustees reviewed the Treasurer's Report and noted that 91.4% of 2019 revenue has been collected, compared with the usual 97% by this time. We anticipate additional revenue after the extended payment deadline of October 31.

Motion was made by Trustee Duebner and seconded by Trustee Fulk to approve the September 2020 Financial Report as presented. Voice vote carried unanimously.

6. Review of 2021 Per Capita Grant Requirements

Director Reynders reviewed the anticipated 2021 Per Capita Grant requirements, which include reviewing the entirety of Serving Our Public 4.0: Standards for Illinois Public Libraries.

7. Executive Director Report

Director Reynders presented information regarding the library's response to the pandemic, including current restrictions and a tentative plan for expanding services as appropriate. Assuming nothing changes with state restrictions or the severity of the pandemic, the library

Mount Prospect Public Library  
Board of Library Trustees  
10 S. Emerson Street | Mount Prospect, IL 60056

could begin bringing back some low- and medium-impact services such as adding additional public computers and usage of the training lab and study rooms by appointment. Director Reynders reported that the most frequent patron complaint is that the current time limit of one hour is too short.

Trustees encouraged Director Reynders to begin implementing slightly expanded services while staying within the current state restrictions.

8. Trustee Reports


Trustee Gens reported that she attended the foundation meeting and provided a summary of activity. Trustees requested that Director Reynders pass along information to the foundation president regarding a Library Board member serving as a voting member of the foundation. If the foundation removes the requirement from their bylaws, then the library will also have to revise their bylaws.

9. Calendar Items

- a. Foundation Board Meeting – October 26 – Brian Gilligan
- b. Village of Mount Prospect 1<sup>st</sup> Levy Reading – November 4
- c. There will be a Personnel Committee Meeting on November 5, 2020 at 6:30 p.m., replacing the tentative COW meeting.
- d. Village of Mount Prospect 2<sup>nd</sup> Levy Reading and Approval – November 17
  - i. Trustees Duebner and Bass stated they will attend this meeting.
- e. Regular Board Meeting – November 19
- f. Foundation Board Meeting – November 23 – Sylvia Haas
- g. Library Closed November 26
- h. 40th Annual Teddy Bear Walk – Celebrate the entire month of December
- i. Committee of the Whole Meeting – December 3 (tentative)
- j. Regular Board Meeting – December 17
- k. Library Closed December 24 and 25
- l. Library Closes at 5 p.m. December 31

10. Adjournment

Regular meeting adjourned at 7:58 p.m.

  
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Terri Gens, Secretary

Approved as submitted 11/19/2020