

Regular Board Meeting
September 15, 2022
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:02 p.m. by Michael Duebner, President.

2. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan

Absent: None

Staff Present: Karen Almeleh, Anne Belden, Jo Broszczak, Su Reynders

Visitors: Patrick McEwen

3. Public Comment

Patrick McEwen, resident of Mount Prospect, expressed his concern regarding certain children's materials on display.

4. President's Report

President Duebner thanked the Finance Committee and staff for their work on the budget.

5. Consent Agenda (Action)

- a. Minutes of Regular Board Meeting of August 18, 2022
- b. Minutes of Finance Committee Meeting of September 1, 2022
- c. August 2022 Bills and Financial Reports
- d. Approve selection of Product Architecture + Design to conduct the Master Facility Plan project at a cost of \$22,000

Motion was made by Trustee Fulk and seconded by Trustee Haas to establish the Consent Agenda as presented. Voice vote carried.

Motion was made by Trustee Bass and seconded by Trustee Groenwald to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. Absent: None. ABSTAIN: None. Motion carried.

6. New Business

Trustee Gilligan reported on the September 1 Finance Committee meeting and the recommendation to the full Board.

Motion was made by Trustee Gilligan and seconded by Trustee Bass to approve Resolution No. 2022-4 Certifying the 2023 Appropriation Budget and 2022 Tax Levy, the 2023 Working Budget,

and the 2023 Salary Structure. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. Absent: None. ABSTAIN: None. Motion carried.

7. Executive Director Report

Director Reynders reported on four significant changes in top management which included the Department Head of Youth Services, Department Head of Research Services, and most recently Assistant Department Head of Circulation Services. Director of Business Operations Karen Almeleh has resigned effective at the end of this year, and Christine McKinley will take over the department as Finance Director.

Director Reynders expressed the popularity thus far on the giveaways and circulation of the One Book One Village title, *The Other Americans* by Laila Lalami.

The Board reviewed the August 2022 Strategic Plan Progress Report and discussed the recommendation of the new 2023 library hours and holidays. The new library hours and holidays will be added to the October 20 Regular Board meeting consent agenda.

8. Trustee Reports and Comments

Trustee Bass attended the Foundation Board meeting on August 22 and reported that the Foundation is planning a fall raffle. Trustee Groenwald shared her opinion about LINKin.

9. Upcoming Meetings and Events Calendar

- a. Foundation Board Meeting – September 26 – Rosemary Groenwald
- b. Village First Levy Reading – October 4 – 7:00 p.m. (tentative)
- c. Personnel Committee Meeting – October 6 – 7:00 p.m.
 - i. Executive Director evaluation
- d. Regular Board Meeting – October 20 – 7:00 p.m.
 - i. Third Quarter Financial Review
 - ii. Review Per Capita Grant requirements (Standards 4.0 checklists)
- e. Foundation Board Meeting – October 24 – Sylvia Haas
- f. Village Final Levy Reading – November 1 – 7:00 p.m. (tentative)

10. Adjournment

Motion was made by Trustee Fulk and seconded by Trustee Groenwald to adjourn the Regular Board meeting at 7:46 p.m. Voice vote carried.



Kristine O'Sullivan, Secretary

Approved as submitted 10/20/2022