

**Regular Board Meeting
August 19, 2021
Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:03 p.m. by Michael Duebner, President.

2. Roll Call

Present: Marie Bass, Michael Duebner, Brian Gilligan [arrived at 7:14 p.m.], Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan
Absent: Sylvia Fulk
Staff Present: Karen Almeleh, Anne Belden, Jo Broszczak, Kristine McKinley, Su Reynders, Suzanne Yazel
Visitors: None

3. Public Comment

There was no public comment.

4. President's Report

President Duebner thanked the Community Engagement Committee members for launching their work and stated that he looked forward to seeing the results.

5. Consent Agenda

- a. Approve Minutes of Regular Board Meeting of July 15, 2021
- b. Approve Minutes of Community Engagement Committee Meeting of August 5, 2021
- c. Approve July 2021 Bills and Financial Reports
- d. Approve bid for Switchboard Replacement
- e. Approve closing at 5 p.m. on August 27 for Mount Prospect Block Party

Motion was made by Trustee O'Sullivan and seconded by Trustee Haas to establish the Consent Agenda as presented. Voice vote carried.

Motion was made by Trustee Groenwald and seconded by Trustee O'Sullivan to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: Fulk, Gilligan. ABSTAIN: None. Motion carried.

6. Preliminary Budget and Levy Discussion

Director Reynders presented high level information regarding 2022 budget assumptions, including a timeline, levy request, operating budget, and salary information. The draft working budget will be reviewed in detail at the September 2 Special Board Meeting.

7. Executive Director Report

Director Reynders explained that a Request For Proposal has been prepared and will be distributed to solicit a facilitator in the development of a new strategic plan. Trustee Duebner agreed to assist with the process of interviewing and selecting a consultant to complete a final strategic plan.

8. July 2021 Library Activity

Trustees reviewed the Library report and asked questions. Director Reynders reported that the library is well positioned to provide contactless service should the pandemic worsen, since we offer parking lot pickup service to patrons and have safety measures in place for staff to work in the building. Staff are already looking at the program schedules, closely monitoring the situation, and will adjust from in-person to virtual programming accordingly.

9. Trustee Reports and Comments

Trustee Haas reported on the Community Engagement Committee meeting held on August 5. The committee discussed and proposed ideas and identified next steps, which are detailed in the minutes. The committee members will draft talking points and send to Director Reynders for consolidation. The draft will be presented to the entire Board at the September 16 Regular Board Meeting.

10. Brand Expression Presentation

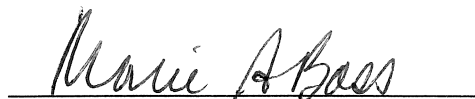
The Board viewed the Brand Expression presentation from Simple Truth which outlined the new brand color palette, fonts, design elements, and voice. Trustees provided feedback, including compliments on the modern and fresh look, the action verbs that invite engagement with the community, and the friendly and welcoming feel.

11. Upcoming Meetings and Events Calendar

- 1) September 2, 2021 7:00 p.m. Special Meeting
 - a. Executive Session – Personnel
 - b. Review draft 2022 working budget, levy, and appropriation budget
- 2) September 16, 2021 7:00 p.m. Regular Board Meeting
 - a. Approve appropriation budget and levy

12. Adjournment

Motion was made by Trustee Haas and seconded by Trustee Groenwald to adjourn the Regular Board meeting at 8:15 p.m. Voice vote carried.



Marie A. Bass, Secretary

Approved as submitted 09/16/2021