

Regular Board Meeting
July 16, 2020
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:01 p.m. by Sylvia Haas, President.

2. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Terri Gens, Brian Gilligan, Sylvia Haas

Absent: None

Staff Present: Anne Belden, Jo Broszczak, Maria Garstecki, Carla Peterson, Su Reynders

Visitors: Martha Trotter, Sikich LLP

3. Resolution of Appreciation for Maria Garstecki

President Haas expressed appreciation for Maria Garstecki's dedication to the library and read the resolution out loud. Maria Garstecki thanked everyone for their support over the years and said it had been great to work at Mount Prospect Public Library.

Motion was made by Trustee Bass and seconded by Trustee Gilligan to approve the Resolution of Appreciation for Maria Garstecki. Voice vote carried.

4. 2019 Audit Presentation

Martha Trotter, CPA Senior Audit Manager with Sikich, LLP presented the 2019 Audit to the Board and answered questions. She stated that the library received an unqualified opinion ("clean") and that there were no material weaknesses found.

Motion was made by Trustee Duebner and seconded by Trustee Bass to accept the 2019 Audit as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Gilligan, Haas. NAYS: None. ABSTAIN: None. ABSENT: None. Motion carried.

5. Consent Agenda

- a. Approve Minutes of Regular Board Meeting of June 25, 2020
- b. Treasurer's Report and Approval of June 2020 Bills
- c. Accept Crystal Management bid for cleaning services for \$35,760 annually for three years

Motion was made by Trustee Fulk and seconded by Trustee Gilligan to approve the consent agenda as submitted. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Gilligan, Haas. NAYS: None. ABSTAIN: None. Motion carried.

6. Library Reopening and Library Services Report

Director Reynders gave an overview of the library's reopening and reported that it has been successful with no major issues.

President Haas suggested that the library place "masks required" signs outside the entry doors to reduce the possibility of patrons coming in without a mask.

Mount Prospect Public Library
Board of Library Trustees
10 S. Emerson Street | Mount Prospect, IL 60056

Director Reynders shared tentative plans to increase services and noted that the plans could change if there was a significant change in the pandemic situation. Study rooms may be available after August 31, and in-person, indoor programming will not happen prior to November 1. Public meeting room reservations will be available beginning January 2021.

Trustees discussed usage of the library by unattended children when or if the local school districts reopen. Director Reynders stated that unless the pandemic situation changes, we anticipate maintaining the same controls that we have now, i.e., limited seating, limited number of patrons allowed at one time, no congregating allowed, time limits, etc.

Director Reynders stated that the Board will see a Fines Free proposal soon. Trustee Gilligan asked that the proposal include the financial impact.

7. Director and Trustee Reports

Trustees complimented the online staff training module, created by Learning Specialist Michelle Vonderhaar.

8. Public Comment

There was no public comment.

9. Calendar Items

President Haas moved the "Calendar Items" agenda item to occur before the closed session.

- a. Finance Committee Meeting – August 6 – 6:00 p.m. – 2021 Budget Workshop
- b. Regular Board Meeting – August 20 – 7:00 p.m.
- c. Foundation Board Meeting – August 24 – Brian Gilligan

10. Adjourn to Closed Session

As pursuant to 5 ILCS 120/2 (c) (21), discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Motion was made by Trustee Duebner and seconded by Trustee Fulk to adjourn to closed session at 8:07 p.m. Voice vote carried.

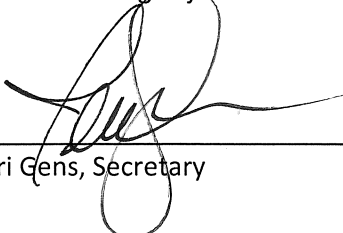
11. Reconvene Open Session

President Haas reconvened the meeting in open session at 8:09 p.m.

Motion was made by Trustee Duebner and seconded by Trustee Fulk to approve and not release the closed minutes from January 16, 2020. Voice vote carried.

12. Adjournment

Regular meeting adjourned at 8:10 p.m.



Terri Gens, Secretary

Approved as submitted 08/20/2020