

Regular Board Meeting
May 20, 2021
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:00 p.m. by Sylvia Haas, President.

2. President Statement Regarding Virtual Meeting

"This meeting of the Board of Library Trustees is held without a quorum of Trustees physically present and is authorized by Governor pursuant to "COVID-19 Executive Order No. 5" and the Government Emergency Administration Act. Pursuant to said Act, I have determined that an in-person meeting is neither practical nor prudent because of the COVID-19 disaster. As a result, I have further determined that it is not feasible to require the physical presence of a Trustee, the Library Director, or the Library's attorney at the regular meeting location. The minutes of this meeting will include the foregoing statement. Please note that a roll call vote is now required for all motions."

3. Swearing in of Newly Elected Trustees

Mount Prospect Village Clerk Karen Agoranos swore in Rosemary Groenwald, Sylvia Haas, and Kristine O'Sullivan.

4. Roll Call

Present: Michael Duebner, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas, Kristine O'Sullivan

Absent: None

Staff: Jo Broszczak, Su Reynders, Suzanne Yazel

Visitors: Karen Agoranos, Marie Bass. There were approximately 18 visitors and staff in total on the virtual meeting.

President Haas recommended moving the Trustee Vacancy agenda item to occur before the election of officers, and there were no objections from the Board.

5. Trustee Vacancy – Appointment of Trustee

Trustee Groenwald suggested the Board reach out to partners for recommendations of qualified diverse candidates. Trustees Gilligan, Haas, Fulk, and O'Sullivan made statements supporting the appointment of Marie Bass to the vacancy, citing Bass' experience, the significant number of votes she received in the April 2021 election, and her interest as shown by her recent candidacy.

Motion was made by Trustee Haas and seconded by Trustee Duebner to appoint Marie Bass as Mount Prospect Library Trustee until the next general election in 2023. Roll Call Vote: AYES: Duebner, Fulk, Gilligan, Haas, O'Sullivan. NAYS: None. ABSTAIN: Groenwald. ABSENT: None. Motion carried.

Mount Prospect Village Clerk Karen Agoranos swore in Marie Bass.

6. Officer Elections 2021-2022

Motion was made by Trustee Haas and seconded by Trustee Fulk to elect Trustee Duebner for President. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. ABSENT: None. Motion carried.

Motion was made by Trustee Haas and seconded by Trustee Gilligan to elect Trustee Fulk for Vice President. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. ABSENT: None. Motion carried.

Motion was made by Trustee Haas and seconded by Trustee Duebner to elect Trustee Gilligan for Treasurer. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. ABSENT: None. Motion carried.

Motion was made by Trustee Duebner and seconded by Trustee Groenwald to elect Trustee Bass for Secretary. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. ABSENT: None. Motion carried.

7. Audience to Visitors

HR Manager Suzanne Yazel congratulated the newly elected Trustees on behalf of the staff.

8. Consent Agenda

- a. Approve Minutes of Regular Board Meeting of April 15, 2021
- b. Approve April 2021 Bills and Financial Reports

Motion was made by Trustee Duebner and seconded by Trustee Fulk to establish and approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. ABSENT: None. Motion carried.

9. President's Report

Trustee Duebner thanked everyone that ran for the Board and is serving as officers.

10. Brand Refresh Workshop

Director Reynders led the Board in a workshop designed to gather input that will be used in the refresh of the library's brand. Detailed notes will be shared with Simple Truth, the firm that is working on the brand project. Director Reynders answered questions about next steps of the project, which will include opportunities for Trustees and staff to provide feedback about the graphics and brand expressions.

Trustee Haas left at 7:43 p.m.

11. Executive Director Report

Trustees shared experiences and opinions regarding the new CDC mask guidelines, which allow masks to be optional for fully vaccinated individuals. Director Reynders reported that the library is planning on maintaining a full mask mandate until Illinois moves to Phase 5, which is anticipated to be the second week of June.

12. April 2021 Library Activity

Trustee O'Sullivan complimented the library on the new baby Yoda library card, teen volunteers, and the school remote catch-up activities. She suggested that the library investigate requesting space on school weekly newsletters.

13. Trustee Reports and Comments

Trustee Groenwald requested information regarding committee assignments. President Duebner explained that the President appoints committee members and would discuss further at the June 17 meeting.

Trustees agreed to resume in-person Board meetings with the June 3 Committee of the Whole meeting and thereafter.

14. Calendar items

- a. Foundation Board Meeting – May 24 – Kristine O'Sullivan
- b. Library Closed – May 31
- c. Committee of the Whole Meeting – June 3 (Trustee orientation)
- d. Regular Board Meeting – June 17
- e. Foundation Board Meeting – June 28 – Brian Gilligan

15. Adjournment

Regular meeting adjourned at 8:37 p.m.



Marie Bass, Secretary

Approved as submitted 06/17/2021