

Board of Trustees
Mount Prospect Public Library

**Regular Board Meeting
April 16, 2020
Minutes**

The meeting of the Board of Library Trustees was held without a quorum of Library Trustees physically present. The Library Trustees conducted the Board meeting with Library Trustees attending remotely via electronic means. This method of conducting the Board meeting was authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020). Information and instructions on how to participate in the meeting and submit public comments was published on the meeting notice, the meeting agenda, and on the Library's public website.

1. Call to Order

Notice of the time of the meeting, agenda, and instructions on how to participate and provide public comment, having been posted on the library's website forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:00 p.m. by Sylvia Haas, President.

2. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Terri Gens, Brian Gilligan, Sylvia Haas
Absent: None
Staff Present: Su Reynders
Visitors: There were approximately 50 visitors and staff on the electronic meeting.

3. Consent Agenda

- a. Approve Minutes of Regular Board Meeting February 20, 2020
- b. Approve Minutes of Committee of the Whole Meeting March 5, 2020
- c. Approve Minutes of Special Board Meeting March 26, 2020
- d. Approve Minutes of Special Board Meeting April 2, 2020
- e. Treasurer's Report and Approval of March 2020 Bills

Motion was made by Trustee Duebner and seconded by Trustee Fulk to approve the Consent Agenda as submitted. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Gilligan, Haas. NAYS: None. ABSTAIN: None. ABSENT: None. Motion carried.

4. Trustee Vacancy Update

Trustees acknowledged that there is still a vacancy on the Board and plans to interview candidates and appoint a replacement were put on hiatus due to the pandemic. After the Library and surrounding community are functioning more normally, the process will continue from where it was left.

5. COVID-19 Emergency Plan Update

Director Reynders gave an overview of the staff furlough process, and reviewed the virtual and back office services that the Library continues to provide during the emergency closure.

Trustee Duebner verified that the Library will pay the furloughed employee's share of medical health benefits during the furlough.

Trustees asked for clarification on several issues, including investing in electronic resources, the wait time for electronic resources, health and safety for staff and patrons when considering re-opening plans.

Board of Trustees
Mount Prospect Public Library

Trustee Bass requested that the Library respond to all communications from the public, specifically the recent emails regarding staff furloughs.

Trustees thanked staff for their work continuing to provide library services to the community during the emergency closure.

6. Director and Trustee Reports

Director Reynders reported that the Village of Mount Prospect has discontinued the intergovernmental agreement with the Library for internet services.

7. Plans for Next Board Meeting

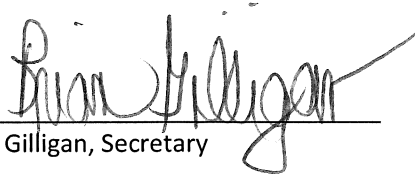
Trustees agreed to meet next on April 30, 2020 remotely via electronic means for a Special Board Meeting.

8. Public Comment

Director Reynders read several emailed comments from community members regarding the staff furloughs. One community member commented about the library services and staff furloughs.

9. Adjournment

Regular meeting adjourned at 7:41 p.m.



A handwritten signature in black ink, appearing to read "Brian Gilligan", is written over a horizontal line.

Brian Gilligan, Secretary

Approved as submitted 05/21/20