

**Regular Board Meeting
February 17, 2022
Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:01 p.m. by Michael Duebner, President.

2. President Statement Regarding Virtual Meeting

"This meeting of the Board of Library Trustees is held without a quorum of Trustees physically present and is authorized by Governor pursuant to "COVID-19 Executive Order No. 5" and the Government Emergency Administration Act. Pursuant to said Act, I have determined that an in-person meeting is neither practical nor prudent because of the COVID-19 disaster. As a result, I have further determined that it is not feasible to require the physical presence of a Trustee, the Library Director, or the Library's attorney at the regular meeting location. The minutes of this meeting will include the foregoing statement. Please note that a roll call vote is now required for all motions."

3. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas [arrived at 7:05 p.m.], Kristine O'Sullivan
Absent: None
Staff Present: Jo Broszczak, Su Reynders, Suzanne Yazel, and others
Visitors: There were approximately 16 people in total in the virtual meeting.

4. Public Comment

There was no public comment.

5. President's Report

Trustee Duebner stated that the mask mandate for the public as well as library staff will be lifted on February 28. Michael Duebner thanked patrons and staff for their patience.

6. Recognition of Staff and Volunteers

a. Proclamation – Recognition of significant employee anniversaries

Michael Duebner read aloud the proclamation that recognized the following employees who celebrated significant anniversaries in 2021.

Twenty Years	Phyllis Cigrang Dale Heath Judith Orr Elizabeth Rachau Mark Sarasin Mary Smith
Fifteen Years	Cathleen Blair Debbie Evers Marjorie Johnson Jordan Kurtz

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Ten Years

David Ayala
Claire Bartlett
Sharon Bruzek
Megan Callaghan
Marsha Diamond
Karen Herkes
Margaret Jarosz
Nizam Virmani

Five Years

Kelda Giavaras
Patrice Griffin
Stephanie Johanson
Andrew Kaiser
Rachel Leiner

- b. Proclamation – Recognition of library volunteers
Michael Duebner read aloud the proclamation that recognized the following volunteers who celebrated significant anniversaries in 2021.

5 Years

Barb Dohnal

15 Years

Patty Wolfe

10 Years

Sue Lorenz

20 Years

J.P. Karlov

7. Resolution of Appreciation – Mount Prospect Public Library Foundation
Michael Duebner read aloud the Resolution of Appreciation for the Mount Prospect Public Library Foundation.
8. Resolution of Appreciation – Friends of the Mount Prospect Public Library
Michael Duebner read aloud the Resolution of Appreciation for the Friends of the Mount Prospect Public Library.
9. Consent Agenda
- a. Approve Minutes of Regular Board Meeting of January 20, 2022
 - b. Approve Minutes of Community Engagement Committee Meeting of February 3, 2022
 - c. Approve January 2022 Bills and Financial Reports
 - d. Approve 2022 Non-Resident Card Fee of \$460.00
 - e. Approve 2021 Illinois Public Library Annual Report (IPLAR)
 - f. Approve Proclamation – Recognition of significant employee anniversaries
 - g. Approve Proclamation – Recognition of library volunteers
 - h. Approve Resolution of Appreciation – Foundation
 - i. Approve Resolution of Appreciation – Friends
 - j. Approve Purchase of D-Tech Locker Expansion not to Exceed \$30,000 from the Capital Reserve Fund

Motion was made by Trustee Haas and seconded by Trustee Gilligan to establish the Consent Agenda as presented. Voice vote carried.

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Motion was made by Trustee Groenwald and seconded by Trustee Groenwald to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

10. Strategic Plan Update

Executive Director Reynders stated that the strategic planning survey soliciting feedback from the community will launch on March 1 in a variety of formats and will conclude on April 8. The Strategic Plan Retreat is planned for April 25 and 26 and Director Reynders requested that two Trustees be identified to participate.

11. Executive Director Report

Executive Director Reynders stated that the library plans to follow the State of Illinois lifting of the mask mandate on February 28 for patrons and staff. She also reported that reservations for meeting room space will be open to the public in May. Trustee Duebner stated the Board will resume meeting in-person beginning in March.

12. January 2022 Library Activity Report

The Board complimented staff on the life-size Candy Land board game in Youth Services and enthusiastic responses received from the community.

13. Community Engagement Committee Report

Trustee O'Sullivan reported to the full Board highlights from the Community Engagement Committee meeting on February 3. Trustees agreed to work on creating a personal "elevator speech."

14. Trustee Reports and Comments

Trustee Bass attended the Foundation Board meeting on January 24. She reported the Foundation plans to hold a Chocolate Raffle scheduled for March 4 through March 20.

15. Upcoming Meetings and Events Calendar

- a. Foundation Board Meeting – February 28 – Rosemary Groenwald
- b. Committee of the Whole Meeting – March 3 – Canceled
- c. Regular Board Meeting – March 17
 - i. Review closed session minutes and recordings
- d. No Foundation Board Meeting held in March

16. Adjournment

Motion was made by Trustee Groenwald and seconded by Trustee Fulk to adjourn the Regular Board meeting at 7:46 p.m. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.



Marie A. Bass, Secretary

Approved as submitted 03/17/2022