

**Regular Board Meeting
January 21, 2021
Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:03 p.m. by Sylvia Haas, President.

2. President Statement Regarding Virtual Meeting

"This meeting of the Board of Library Trustees is held without a quorum of Trustees physically present and is authorized by Governor pursuant to "COVID-19 Executive Order No. 5" (16 March 2020), and the Government Emergency Administration Act (Public Act 100-0640; eff. 6/12/20). Pursuant to said Public Act, which in part amended the Open Meetings Act, I have determined that an in-person meeting is neither practical nor prudent because of the COVID-19 disaster. As a result, I have further determined that it is not feasible to require the physical presence of a Trustee, the Library Director, or the Library's attorney at the regular meeting location. The minutes of this meeting will include the foregoing statement. Please note that a roll call vote is now required for all motions."

3. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Terri Gens, Brian Gilligan, Sylvia Haas, Kristine O'Sullivan
Absent: None
Staff Present: Karen Almeleh, Jennifer Amling, Jo Broszczak, Su Reynders
Visitors: There were approximately 24 visitors and staff on the electronic meeting.

4. Audience to Visitors

No visitors spoke.

5. Consent Agenda

- a. Approve Minutes of Regular Board Meeting of December 17, 2020
- b. Approve December 2020 Bills and Financial Reports

Motion was made by Trustee Bass and seconded by Trustee Gilligan to establish and approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Gilligan, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. Motion carried.

6. 2020 Year End Financial Review

Director of Business Operations Karen Almeleh reviewed the library's financial position at the close of 2020. She reported that we collected \$268,000 less in revenues and expended about \$1.1M below budget. The library ended the year with nine months (77%) in reserve funds.

Trustee Gilligan requested quarterly financial reports that includes an overview of revenue and expenditures.

Mount Prospect Public Library
Board of Library Trustees
10 S. Emerson Street | Mount Prospect, IL 60056

7. Discussion of Reopening Plans

Director Reynders reported that the Main Library is set to reopen to walk-in service on February 1, 2021. The library will continue to have restrictions, including mandatory masks, one-hour time limit, no in-person programs, etc. The plans are to relax the restrictions as the pandemic eases.

8. Discussion of 2021 Goals

Trustees reviewed proposed goals for 2021, discussing each presented and adding several more. Director Reynders will write up the goals in a formal document that includes measures of success. The Board will further discuss at the February 4, 2021 Committee of the Whole meeting.

9. Library Reports

Trustees reviewed the Library and Director's reports and asked questions.

10. Trustee Reports

Trustee Gens reported that she conducted an advocacy visit with Illinois State Senator Ann Gillespie.

The Board discussed the response process for when all trustees receive a library-related email to their mppl.org email addresses. After discussing when to involve the Executive Director; who should respond; and what the protocol should be, the Board agreed to continue the discussion at the February 4 Committee of the Whole meeting.

11. Calendar Items

- a. Foundation Board Meeting – January 25 – Terri Gens
- b. Committee of the Whole Meeting – February 4 - 7:00 p.m.
 - i. Policy updates and Standards 4.0 review
- c. Shining Stars Gala – Saturday, February 6 - Virtual
- d. Regular Board Meeting – February 18
- e. Foundation Board Meeting – February 22 – Marie Bass

12. Adjourn to Closed Session

As pursuant to 5 ILCS 120/2 (c) (21), discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. As pursuant to 5 ILCS 120/2 C (1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Motion was made by Trustee Fulk and seconded by Trustee O'Sullivan to adjourn to closed session at 8:27 p.m. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Gilligan, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. Motion carried.

13. Reconvene Open Session

Open session was reconvened at 8:27 p.m.

Motion was made by Trustee Duebner and seconded by Trustee Gilligan to approve and not release the following written minutes:

- July 16, 2020 Regular Board Meeting
- August 20, 2020 Regular Board Meeting
- September 3, 2020 Special Board Meeting


Mount Prospect Public Library
Board of Library Trustees
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- September 8, 2020 Personnel Committee Meeting
- December 3, 2020 Personnel Committee Meeting
- December 17, 2020 Regular Board Meeting

Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Gilligan, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. Motion carried.

14. Adjournment

Regular meeting adjourned at 8:32 p.m.



Terri Gens, Secretary

Approved as submitted 02/18/2021