

Regular Board Meeting  
January 19, 2023  
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:02 p.m. by Michael Duebner, President.

2. Roll Call

Present: Michael Duebner, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas

Absent: Marie Bass, Kristine O'Sullivan

Staff Present: Anne Belden, Jo Broszczak, Cristina Gambino, Christine McKinley, Su Reynders, Suzanne Yazel

Visitors: None

3. Public Comment

There was no public comment.

4. President's Report

President Duebner acknowledged his thanks to staff for all their hard work to arrive at decision in joining the CCS catalog consortium.

5. Consent Agenda

- a. Minutes of Regular Board Meeting of December 15, 2022
- b. December 2022 Bills and Financial Reports
- c. Approve Per Capita Grant Application

Motion was made by Trustee Fulk and seconded by Trustee Gilligan to approve the Consent Agenda as presented. Roll Call Vote: AYES: Duebner, Fulk, Gilligan, Groenwald, Haas. NAYS: None. ABSENT: Bass, O'Sullivan. ABSTAIN: None. Motion carried.

6. New Business

- a. 2022 Year End Financial Review

Finance Director Christine McKinley reviewed the library's financial position at the close of 2022 and answered questions. Christine reported that the library received additional tax revenue payments in January.

7. Executive Director Report

a. December 2022 Library Activity Report

Executive Director Su Reynders reviewed the 2022 year-end statistics and answered questions. Su highlighted that the year-end circulation was the highest since 2014.

b. Strategic Plan Update, Master Facility Update, Consortium Update

Director Reynders reported that on January 11 the CCS Governing Board approved Mount Prospect Public Library joining the consortium. She explained that although the formal kick off will be January 2024, preliminary work will be done in 2023 in preparation for the project.

Director Reynders detailed the Master Facility Plan progress and next steps and discussed the use of a financial advisor to assist with funding options.

8. Trustee Reports and Comments

Trustee Fulk reported that she assisted the Friends Book sale held on January 14-15. She recommended that the Board consider reviving the "Joint Boards Dinner" idea between the boards of the Library, Friends, and Foundation. Library staff will poll the boards to gauge interest for an event potentially in the Fall of 2023.

9. Upcoming Meetings and Events Calendar

- a. January 23 – Foundation Board Meeting – Rosemary Groenwald
- b. February 2 – Committee of the Whole Meeting – Cancelled
- c. February 4 – Shining Stars Gala
- d. February 16, 7:00 p.m. – Regular Board Meeting
  - i. Resolutions of Appreciation for Foundation & Friends
  - ii. Approve Non-Resident Card Fee
  - iii. Approve Illinois Public Library Annual Report (IPLAR)
- e. February 27 – Foundation Board Meeting – Open

10. Adjournment

Motion was made by Trustee Groenwald and seconded by Trustee Fulk to adjourn the Regular Board meeting at 8:12 p.m. Voice vote carried.



Kristine O'Sullivan, Secretary

Approved as submitted 02/16/2023