

**Community Engagement Committee Meeting  
February 3, 2022  
Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:02 p.m. by Michael Duebner, President.

2. President Statement Regarding Virtual Meeting

*"This meeting of the Board of Library Trustees is held without a quorum of Trustees physically present and is authorized by Governor pursuant to "COVID-19 Executive Order No. 5" and the Government Emergency Administration Act. Pursuant to said Act, I have determined that an in-person meeting is neither practical nor prudent because of the COVID-19 disaster. As a result, I have further determined that it is not feasible to require the physical presence of a Trustee, the Library Director, or the Library's attorney at the regular meeting location. The minutes of this meeting will include the foregoing statement. Please note that a roll call vote is now required for all motions."*

3. Roll Call

Committee Members Present: Michael Duebner, Rosemary Groenwald, Sylvia Haas,  
Kristine O'Sullivan

Other Trustees Present: Marie Bass

Staff Present: Su Reynders

Visitors: There were 6 people in total in the virtual meeting.

4. Public Comment

There was no public comment.

5. Discussion of Community Engagement Talking Points and Trustee Recruitment

Committee members reviewed the "Elevator Speech" talking points from the document in the packet as well as other points provided by Trustee Duebner.

Trustees also discussed the possibility of having their photos taken and hung in the library or posted on the website or social media with their "I'm a Library Trustee because..." statement.

Committee members proposed creating Trustee videos recorded as a group and/or as an individual, explaining why they are a Library Trustee, what they like about the library, their personal interests, etc. These videos could be posted on social media or the library's website.

The action items and agreements resulting from the meeting were:


- Creating a 30-second, two-sentence "elevator speech" and brief talking points is the priority due to the upcoming strategic planning process.
- Trustee Duebner will send Director Reynders his talking points and she will post them as a shared document on the Sharepoint site for Trustees to review.

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Board of Library Trustees  
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- All Trustees will be asked to create answers for questions such as: "I am a Library Trustee because..."; "My favorite thing to do at the library is..."; "I'm passionate about..."
- Review and discussion of the talking points and "elevator speech" will be on the February 17 Regular Board Meeting agenda. The goal is to have each Trustee memorize a few sentences that they are most comfortable with.

6. Adjournment

Motion was made by Trustee O'Sullivan and seconded by Trustee Groenwald to adjourn the Community Engagement Committee meeting at 7:52 p.m. Voice vote carried.

  
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Marie A. Bass, Secretary

Approved as submitted 02/17/2022