

**Regular Board Meeting
January 20, 2022
Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:01 p.m. by Michael Duebner, President.

2. President Statement Regarding Virtual Meeting

"This meeting of the Board of Library Trustees is held without a quorum of Trustees physically present and is authorized by Governor pursuant to "COVID-19 Executive Order No. 5" and the Government Emergency Administration Act. Pursuant to said Act, I have determined that an in-person meeting is neither practical nor prudent because of the COVID-19 disaster. As a result, I have further determined that it is not feasible to require the physical presence of a Trustee, the Library Director, or the Library's attorney at the regular meeting location. The minutes of this meeting will include the foregoing statement. Please note that a roll call vote is now required for all motions."

3. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Brian Gilligan, Rosemary Groenwald, Sylvia Haas [arrived at 7:05 p.m.], Kristine O'Sullivan

Absent: None

Staff Present: Karen Almeleh, Anne Belden, Jo Broszczak, Christine McKinley, Su Reynders, Suzanne Yazel

Visitors: Rob Cullin, Janet Nelson, ReThinking Libraries. There were approximately 16 people in total in the virtual meeting.

4. Public Comment

There was no public comment.

5. President's Report

Trustee Duebner discussed the feasibility of having in-person meetings. Due to the pandemic surge and for the safety of everyone, Trustees agreed to hold Board meetings virtually and revisit the issue regularly.

6. Strategic Plan Kickoff – ReThinking Libraries

Rob Cullin and Janet Nelson with ReThinking Libraries presented a kickoff of the strategic planning process. Details included revising the mission, vision, and values, while identifying goals and objectives to develop a strategic plan for the next 3-5 years. The community will be invited to participate in surveys and/or discussions to share their wants and needs from the library.

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7. Consent Agenda

- a. Approve Minutes of Regular Board Meeting of November 18, 2021
- b. Approve November & December 2021 Bills and Financial Reports
- c. Approve Resolution No. 2022-1 Acknowledging Payment to MPPL Under Terms of the Ground Lease by VOMP
- d. Approve Transfer of unexpended balance of 2021 proceeds from the Library Fund to the Capital Reserve Fund, \$1,100,000 backdated effective prior to the end of the 2021 calendar year.

Motion was made by Trustee Bass and seconded by Trustee Fulk to establish the Consent Agenda as presented. Voice vote carried.

Motion was made by Trustee Gilligan and seconded by Trustee Groenwald to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.

8. 2021 Year End Financial Review – Christine McKinley

Finance Manager Christine McKinley reviewed the library's financial position at the close of 2021.

9. Executive Director Report

Executive Director Su Reynders shared sad news about the passing of staff member David Banasiak. She recognized the good work David has done for the library during the past 15 years.

President Duebner called attention to the library's planned staff testing/vaccine mandate and asked if any Trustees had any comments, and there were none.

10. November/December 2021 Library Activity Report

Executive Director Reynders reported the new 24/7 Hold Lockers that rolled out in January are very popular. She highlighted that the 2021 year-end circulation was nearly what it was before the pandemic. In addition, almost 3,200 patrons self-registered online for library cards in 2021.

11. Trustee Reports and Comments

None.

12. Upcoming Meetings and Events Calendar

Trustee Duebner stated that holding a Committee of the Whole or other committee meeting is ideal for in-depth discussion of library business. At the Regular Board meeting Trustee Duebner will advise if a Committee of the Whole or committee meeting will take place the first Thursday of the following month.

Trustees Duebner and Haas stated they would like to hold a Community Engagement Committee Meeting on February 3, and other Trustees agreed.

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- a. Foundation Board Meeting – January 24 – Marie Bass
- b. Community Engagement Committee Meeting – February 3
- c. Library Closed February 4 – Staff In-Service Day
- d. Shining Stars Gala – February 5 - Canceled
- e. Regular Board Meeting – February 17
 - i. Proclamation – Recognition of significant employee anniversaries
 - ii. Proclamation – Recognition of library volunteers
 - iii. Resolution of Appreciation for Mount Prospect Public Library Foundation
 - iv. Resolution of Appreciation for Friends of the Mount Prospect Public Library
 - v. Approve Non-Resident Card Fee
 - vi. Approve Illinois Public Library Annual Report (IPLAR)
- f. Foundation Board Meeting – February 28 – open

13. Adjournment

Motion was made by Trustee Fulk and seconded by Trustee Haas to adjourn the Regular Board meeting at 7:53 p.m. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gilligan, Groenwald, Haas, O'Sullivan. NAYS: None. ABSENT: None. ABSTAIN: None. Motion carried.



Marie A. Bass, Secretary

Approved as submitted 02/17/2022