

**Regular Board Meeting**  
**April 15, 2021**  
**Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:03 p.m. by Sylvia Haas, President.

2. President Statement Regarding Virtual Meeting

*"This meeting of the Board of Library Trustees is held without a quorum of Trustees physically present and is authorized by Governor pursuant to "COVID-19 Executive Order No. 5" and the Government Emergency Administration Act. Pursuant to said Act, I have determined that an in-person meeting is neither practical nor prudent because of the COVID-19 disaster. As a result, I have further determined that it is not feasible to require the physical presence of a Trustee, the Library Director, or the Library's attorney at the regular meeting location. The minutes of this meeting will include the foregoing statement. Please note that a roll call vote is now required for all motions."*

3. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Terri Gens, Brian Gilligan [arrived at 7:40 p.m.], Sylvia Haas, Kristine O'Sullivan  
Absent: None  
Staff Present: Karen Almeleh, Jo Broszczak, Kevin Medows, Su Reynders  
Visitors: There were approximately 28 visitors and staff on the virtual meeting.

4. Audience to Visitors

No visitors spoke.

5. Proclamation Recognizing Trustee Terri Gens

President Haas read the Proclamation of Recognition. Trustee Gens thanked the Board and said she was looking forward to serving on the Village of Mount Prospect Board of Trustees.

Trustees congratulated and welcomed Rosemary Groenwald to the Library Board of Trustees.

6. Consent Agenda

- a. Approve Minutes of Regular Board Meeting of March 18, 2021
- b. Approve Minutes of Committee of the Whole Meeting of April 1, 2021
- c. Approve March 2021 Bills and Financial Reports
- d. Proclamation Recognizing Trustee Terri Gens

Motion was made by Trustee Duebner and seconded by Trustee Bass to establish and approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. ABSENT: Gilligan. Motion carried.

7. President's Report

The Board acknowledged the Trustee vacancy created by Terri Gens' election to the Village Board and agreed to address it at the May 20, 2021 regular meeting. Newly elected Trustees will be sworn in and officers elected at the May meeting.

Mount Prospect Public Library  
Board of Library Trustees  
10 S. Emerson Street | Mount Prospect, IL 60056

8. First Quarter Financial Review

Head of Business Operations Karen Almeleh reviewed the first quarter of 2021 revenues and expenditures and answered questions. She reported that the library has received approximately \$900,000 less property tax revenue as compared to the same time last year. It is anticipated that the remaining first payment revenue will be received by May/June 2021.

9. Executive Director Report

Director Reynders introduced Kevin Medows, the new Head of Collection and Bibliographic Services. She reported that marketing and design firm Simple Truth was selected to work with the library on the upcoming brand refresh project.

10. March 2021 Library Activity

Trustees reviewed library activity in March 2021.

11. EDI Statement Update

Trustees reviewed version 2.0 of the Equity, Diversity, and Inclusion statement and offered several suggestions that will be incorporated and posted on the new EDI webpage.

Trustee Gilligan arrived at 7:40 p.m.

12. Trustee Reports and Comments

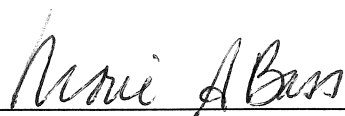
Trustee Bass acknowledged that this was her last meeting and that she has been honored to represent the library. Trustees thanked Trustee Bass for her service to the library and community.

13. Upcoming Meetings and Events Calendar

- a. Foundation Board Meeting – April 26 – Sylvia Haas
- b. Committee of the Whole Meeting – May 6 (cancelled)
- c. Regular Board Meeting – May 20
- d. Foundation Board Meeting – May 24 - open
- e. Library Closed – May 31

14. Adjournment

Regular meeting adjourned at 7:47 p.m.



Marie Bass, Secretary

Approved as submitted 05/20/2021