

**Regular Board Meeting  
February 18, 2021  
Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:03 p.m. by Sylvia Haas, President.

2. President Statement Regarding Virtual Meeting

*"This meeting of the Board of Library Trustees is held without a quorum of Trustees physically present and is authorized by Governor pursuant to "COVID-19 Executive Order No. 5" (16 March 2020), and the Government Emergency Administration Act (Public Act 100-0640; eff. 6/12/20). Pursuant to said Public Act, which in part amended the Open Meetings Act, I have determined that an in-person meeting is neither practical nor prudent because of the COVID-19 disaster. As a result, I have further determined that it is not feasible to require the physical presence of a Trustee, the Library Director, or the Library's attorney at the regular meeting location. The minutes of this meeting will include the foregoing statement. Please note that a roll call vote is now required for all motions."*

3. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Terri Gens, Brian Gilligan, Sylvia Haas, Kristine O'Sullivan

Absent: None

Staff Present: Jo Broszczak, Su Reynders

Visitors: Gail Bajkowski, Board President, Mount Prospect Public Library Foundation  
Pat Klawitter, Board President, Friends of the Mount Prospect Public Library  
There were approximately 25 visitors and staff on the electronic meeting.

4. Resolution of Appreciation – Mount Prospect Public Library Foundation

President Haas read aloud the Resolution of Appreciation for the Foundation.

Motion was made by Trustee Duebner and seconded by Trustee Bass to approve the Resolution of Appreciation for Mount Prospect Public Library Foundation. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Gilligan, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. Motion carried.

5. Resolution of Appreciation – Friends of the Mount Prospect Public Library

President Haas read aloud the Resolution of Appreciation for the Friends.

Motion was made by Trustee O'Sullivan and seconded by Trustee Fulk to approve the Resolution of Appreciation for Friends of the Mount Prospect Public Library. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Gilligan, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. Motion carried.

6. Audience to Visitors

Foundation President Gail Bajkowski and Friends President Pat Klawitter both spoke on behalf of their respective organizations and thanked the library for the recognition.

Mount Prospect Public Library  
Board of Library Trustees  
10 S. Emerson Street | Mount Prospect, IL 60056

7. Consent Agenda

- a. Approve Minutes of Regular Board Meeting of January 21, 2021
- b. Approve Minutes of Committee of the Whole Meeting of February 4, 2021
- c. Approve January 2021 Bills and Financial Reports
- d. Approve 2021 Non-Resident Card Fee of \$460
- e. Approve 2021 Per Capita Grant Application
- f. Approve Revised Policies as discussed February 4, 2021
- g. Approve 2020 Illinois Public Library Annual Report (IPLAR)

Trustee Duebner requested that "personal time" be removed from Personnel Code Section G: ID4.

Motion was made by Trustee Duebner and seconded by Trustee Gilligan to establish and approve the Consent Agenda as amended. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Gilligan, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. Motion carried.

8. Review and Agreement of 2021 Goals

Trustees discussed the "Upgrade Marketing, Communications, and Brand" goal in conjunction with the strategic plan timeline. Trustees and Director Reynders agreed that the library would write a formal RFP and solicit multiple proposals for the brand refresh project.

9. Executive Director Report

Director Reynders reported that the first three weeks of being open to walk-in traffic has been going well. The materials quarantine has been reduced from 72 hours to 24 hours based on research and recommendation from RAILS. Trustees reviewed the library report and asked questions.

10. Trustee Reports


Trustee Gens attended the January Foundation meeting, where they discussed funds for library programs and fundraising events.

11. Calendar Items

- a. Foundation Board Meeting – February 22 – Marie Bass
- b. ~~Committee of the Whole Meeting – March 4 (cancelled)~~
- c. Regular Board Meeting – March 18
- d. No Foundation Board Meeting in March

12. Adjournment

Regular meeting adjourned at 7:47 p.m.

  
\_\_\_\_\_  
Terr Gens, Secretary

Approved as submitted 03/18/2021