

**Personnel Committee Meeting
December 3, 2020
Minutes**

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:04 p.m. by Sylvia Haas, President.

2. President Statement Regarding Virtual Meeting

President Haas read aloud the following statement: *"This meeting of the Board of Library Trustees is held without a quorum of Trustees physically present and is authorized by Governor pursuant to "COVID-19 Executive Order No. 5" (16 March 2020), and the Government Emergency Administration Act (Public Act 100-0640; eff. 6/12/20). Pursuant to said Public Act, which in part amended the Open Meetings Act, I have determined that an in-person meeting is neither practical nor prudent because of the COVID-19 disaster. As a result, I have further determined that it is not feasible to require the physical presence of a Trustee, the Library Director, or the Library's attorney at the regular meeting location. The minutes of this meeting will include the foregoing statement. Please note that a roll call vote is now required for all motions."*

3. Roll Call

Present: Marie Bass, Michael Duebner, Sylvia Fulk, Terri Gens, Sylvia Haas, Kristine O'Sullivan
Absent: Brian Gilligan
Staff Present: Su Reynders
Visitors: None

4. Audience to Visitors

There were no visitors.

5. Executive Director Evaluation

Executive Director Reynders took the opportunity to give Trustees a brief update on the status of the library's closing due to the pandemic and tentative plan to determine an "open no earlier than" date.

6. Adjourn to Closed Session

As pursuant to 5 ILCS 120/2 C (1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Motion made by Trustee Fulk and seconded by Trustee Duebner to adjourn to closed session at 7:09 p.m. Roll Call Vote: AYES: Bass, Duebner, Fulk, Gens, Haas, O'Sullivan. NAYS: None. ABSTAIN: None. Motion carried.

7. Reconvene Open Session

President Haas reconvened the meeting in open session at 8:48 p.m.

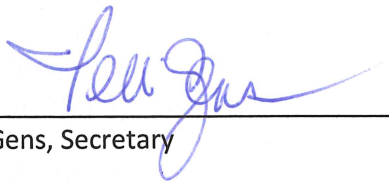
Mount Prospect Public Library
Board of Library Trustees
10 S. Emerson Street | Mount Prospect, IL 60056

8. Calendar items

- a. 40th Annual Teddy Bear Walk – Celebrate the entire month of December
- b. Regular Board Meeting – December 17
- c. Library Closed December 24 and 25
- d. Library Closes at 5 p.m. December 31
- e. Library Closed January 1
- f. Committee of the Whole Meeting – January 7 (tentative)
- g. Regular Board Meeting – January 21
- h. Foundation Board Meeting – January 25 – Terri Gens

9. Adjournment

Personnel Committee meeting adjourned at 8:49 p.m.



Terri Gens, Secretary

Approved as submitted 12/17/2020