

Mount Prospect Public Library
Board of Library Trustees

**Committee of the Whole Meeting
February 6, 2020
Minutes**

1. Call to Order
Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:10 p.m. by Sylvia Haas, President.

2. Roll Call
Present: Marie Bass, Michael Duebner, Sylvia Fulk, Terri Gens, Brian Gilligan, Sylvia Haas
Absent: None
Staff Present: Su Reynders
Visitors: None

3. Audience to Visitors
No visitors were present.

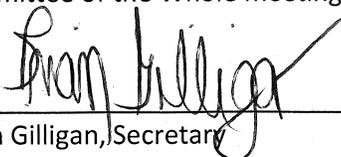
4. Trustee Vacancy
Trustees discussed the process for appointing a candidate to fill the current vacancy and plan to solicit interested candidates. An announcement requesting a statement of interest and a résumé will be distributed via the appropriate channels, including the Library's website and social media. A candidate information packet will be posted on the Library's website.

5. 2020 Board Committee Meetings and Assignments
Trustees reviewed the existing Board committee structure and appointments and discussed the purpose and need for each. The Board agreed to dissolve all committees except the Personnel Committee and use the regularly scheduled Committee of the Whole meetings instead. Trustees acknowledged that Ad Hoc committees can be appointed whenever necessary. The new structure will be finalized when revised bylaws are approved.

6. Bylaws
Trustees agreed that the current bylaws need to be reviewed and refreshed, and delegated Trustee Bass to work with Executive Director Reynders to prepare a draft revision for Board review.

7. Long Range Planning
Trustees discussed the purpose and structure of strategic planning, including core operations, core services, community input, and forward-thinking strategies. Trustees agreed that the current strategic plan is appropriate to continue through 2020, and a new process will begin in early 2021.

8. Adjournment
Committee of the Whole meeting was adjourned at 8:30 p.m.



Brian Gilligan, Secretary

Approved as submitted 02/20/20