



Elementary School Services

Guidelines for Teachers 2019-2020
from Mount Prospect Public Library

All outstanding materials should be returned to the Library by **Friday, May 15, 2020**. The school is responsible for any lost or damaged materials. Schools will be notified of any overdue materials and billed if the materials are not returned by the end of the school year.

Scheduling a Program

The Library offers exciting educational programs for you and your students. Each grade level may schedule a maximum of two visits. Please schedule your school visit at least three weeks in advance. Programs are available between September and April. At certain times of the year our schedule may allow for additional visits. Programs can be presented at your school or at MPPL, where you can also receive a tour. Please contact us to make arrangements.

For Kindergarten-5th grade programs, please contact Carol Capra at 847/253-5675 or ccapra@mppl.org.

Getting Books From the Library

The Mount Prospect Public Library offers Book Bag checkouts to supplement your curriculum. Materials are checked out on your school's library card, which is renewed each year by the principal. We can assist by pulling books for you to pick up or to be delivered through your district van service. You may also stop by to select items yourself using your school's account.

The Library has many services and programs to support your lessons.

All Kindergarten-5 classes may request a Mount Prospect Public Library guest reader to share a favorite book or two with your classroom. Please contact us at least 2 weeks in advance to allow for scheduling.

Book Bag Service

- Loan period is three weeks. A renewal may be possible by notifying the Library in advance of the due date.
- Bags contain approximately 25 items. Some topics may be limited to 5-10 books and one DVD if demand is high.
- Holiday materials may be included in a limited quantity.
- Teachers are limited to one Book Bag at a time.
- To help us provide the best possible service and highest quality materials, please be as specific as possible and indicate fiction/nonfiction, AV material, foreign language, etc.

Please submit your request at least 72 hours before the bag is needed via:
 – online form at mppl.org/services/teacher-book-bags
 – phone at 847/253-5675
 – fax at 847/253-0642
 – e-mail at bookbag@mppl.org

Kindergarten-2nd Grade Programs

- Choose one subject per visit from the following:
- Jan Brett -1ST-2ND
 - Marc Brown -K-2ND
 - Eric Carle -K-1ST
 - Be a Buddy, Not a Bully -K
 - Kevin Henkes -1ST-2ND
 - Library Skills -K-2ND
 - Nonfiction -K-2ND
 - Jan Thomas -K-1ST
 - Mo Willems -K-1ST
 - Steve Jenkins -K-2ND
 - Kate DiCamillo -2ND
 - Booktalks -1ST-2ND
 - Full STEAM Ahead stations -K-2ND

Most programs are approximately 45 minutes in length for 1st and 2nd grade, and 30 minutes for Kindergarten.

Author programs include stories, related activities, games, and a short video clip/PowerPoint®.

Nonfiction programs include activities and outstanding age-appropriate books.

Full STEAM Ahead stations are interactive and require 1 hour and only 1 classroom (25 students maximum) at a time. Ideally, other classes can rotate through thereby requiring only one initial setup.

Let us know in advance if you would like a book bag checked out on your school's card with related titles for your classroom when we visit.

Teacher Checkout Service

If a teacher prefers to select materials in person, a maximum of 25 items per teacher may be checked out on the school's library card. Please ask at the Youth Services desk about checking out using your school account. Limited holiday materials may be checked out and some AV restrictions may apply.

3rd-5th Grade Programs

- Kate DiCamillo author study
- Andrew Clements author study
- Steve Jenkins author study
- Fiction and Nonfiction book talks
- Full STEAM Ahead stations

Author studies will include a PowerPoint® informational presentation and interactive activities about the author and his/her books. 45 minutes required.

Booktalks are a great way to introduce your students to new authors, titles, and genres. 45 minutes required.

Full STEAM Ahead stations require an hour and are ideally set up in one classroom with the option of other classes rotating through.

**Much of the STEAM technology was funded by a generous grant from the Bosch Community Fund.*

3rd Grade Genre Series

Highlights popular series, both old and new, that 3rd graders will enjoy.

4th Grade Illusion

Optical illusion is the focus of this fun program which includes a PowerPoint® presentation, activities, tricks, and books. 45 minutes required. If you visit the Library for this program, you can add 15 minutes to explore our Discovery Zone and nonfiction books.

4th and 5th Grade Reference Orientation

Introduce your students to the public library and all it has to offer. Please allow 90 minutes for this program in the Library since it may include an iPad scavenger hunt, catalog demonstration, tour, and more! A one-hour abridged version of this program can be presented at your school. Let us know if you have a certain curriculum topic in mind, and we can tailor the program to your needs.

Evening Opportunities

Library staff can attend and assist with Literacy Nights, Back-to-School events, and Family Reading or STEAM Nights at your school. Teachers are also welcome to invite students and their parents to meet them at the Mount Prospect Public Library in the evening for a tour, brief booktalks, program summaries, and time to explore and check out materials. Please arrange this at least two weeks in advance with Carol Capra.

● Show Us Your Art!

MPPL has bulletin board display areas to showcase your students' work to the community. Contact Carol Capra to reserve a month on a first come, first served basis.

**LIVE
Homework
Help®**



Tutor.com® is an online program that connects students in kindergarten through high school with expert tutors in math, science, social studies, and English. For online homework and study

assistance, students can access a tutor with their MPPL card between the hours of 2-9 p.m. daily at mopl.org/tutor. *Up to 5 free sessions per card per week* offered in English and Spanish.

Library's Special Collections

● STEAM Kits

Supplement your science curriculum and station groupings with these fun and educational kits. STEAM kits contain a manipulative and a correlating book. Go to our Teacher Services page at mopl.org/services/teacher-services and click on "STEAM Kits" for a complete list of available items. One per teacher at a time please and availability is limited.

● Science-to-Go Kits

Add some excitement to your lesson with these kits that may include information, lesson suggestions, and equipment to perform activities. One per teacher at a time please and availability is limited. Search our catalog for lists and availability at mopl.org and type in "science to go kits."

● Multiple Book Titles

Perfect for book discussion groups, you can check out bags containing 20 copies of the same title or Genre Bags with 5 copies of 4 different titles. We also include discussion questions and activity ideas. Go to our Teacher Services page at mopl.org/services/teacher-services and click on "Kids Books to Go Bags" or contact Carol Capra with questions.

Check out our Web site!

The *Got Homework?* page on MPPL's Web site also features access to full-text online reference resources like *World Book Encyclopedia* and many others. A Mount Prospect Public Library card makes these subscription-only products freely available to your students at home 24 hours a day. Library cards are not required to access these resources from our computers in the Library.

Important Information

Mount Prospect Public Library

10 South Emerson Street, Mount Prospect, IL 60056
847/253-5675 • TDD: 847/590-3797 • Fax: 847/253-0642

www.mopl.org

Hours:

Monday-Friday 9 a.m.-10 p.m.

Saturday 9 a.m.-5 p.m.

Sunday noon-5 p.m.

Other Ways to Contact MPPL

Please contact Carol Capra, Elementary School Liaison, at ccapra@mopl.org or 847/253-5675 with questions or to arrange visits.

• Library's Home Page — www.mopl.org

• Book Bag Request — mopl.org/services/teacher-services and click on "Book Bag Request" or call Youth Services.



Mount Prospect Public Library
explore the opportunities

847/253-5675 • www.mopl.org