

MOUNT PROSPECT PUBLIC LIBRARY  
REGULAR BOARD MEETING  
AUGUST 16, 2018  
AGENDA  
7 p.m. Meeting Room B

1. Call to Order
2. Roll Call  
  
Introduction Kelly Watson, Collection Resource Manager
3. Approval of Minutes of Regular Meeting of July 19, 2018;  
Approval of Minutes of Special Board Meeting of July 5, 2018;  
Approval of Minutes of Committee of the Board Meeting of July 19, 2018;  
Approval of Minutes of Committee of the Board Meeting of July 24, 2018;  
Approval of Minutes of Committee of the Board Meeting of July 31, 2018
4. Citizens to be Heard on Matters Not Listed on the Agenda
5. Written Communiqués
6. Treasurer's Report
7. Approval July Bills  
Staff Report: Frank Corry
8. Report of the Executive Director  
Announcements  
Database demonstrations: New York Times Digital and AtoZ World Food: Dale Heath  
  
Community Engagement update: B. Corrigan-Buchen
9. Committee Reports by Board Members
  1. Library Committee Reports
    - a. Advocacy – S. Haas
    - b. Art – D. Draznin
    - c. Building – S. Haas
    - d. Finance – M. Duebner
    - e. Personnel – S. Fulk
    - f. 75<sup>th</sup> Anniversary – D. Draznin
    - g. Strategic Plan – S. Haas
    - h. Trustee – S. Fulk
  2. Other
10. Unfinished Business
  - 1.
11. New Business
  1. 2018 salary range document: action
  2. Founders' Award: action
  3. Strategic Plan revisions: action
  4. Approve vendor quotes for furnishings: action

12. Articles
13. Calendar items (PLEASE NOTE)
  1. Foundation Board Meeting – August 27 – Sylvia Fulk
  2. No Cookies & More With the Board in August
  3. Library Closed Labor Day – September 3
  4. Special Board Meeting – September 6
  5. Regular Board Meeting – September 20 at 7 p.m.
  6. 75th Anniversary Open House – September 23
  7. Foundation Board Meeting – September 24
  8. Cookies & More With the Board – September – Sylvia Haas
  9. Committee of the Whole Meeting – October 4
  10. Volunteer Brunch – October 13
  11. Regular Board Meeting – October 18 at 7 p.m.
  12. Friends Book Sale – October 20 and 21
  13. Foundation Board Meeting – October 22
  14. Sunrise Connection Breakfast – October 26
  15. Cookies & More With the Board – October – Dale Draznin
14. Reports by Board Members (not included in Executive Director's report)
  1. Topic Suggestions For Future Meetings
  2. Board Member Reports
15. Adjournment

MOUNT PROSPECT PUBLIC LIBRARY – BOARD OF LIBRARY TRUSTEES  
Regular Meeting August 16, 2018

1. Call to Order:

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 7:02 p.m. by Sylvia Fulk, President.

2. Roll Call:

Present: Dale Draznin, Jane Everett, Sylvia Fulk, Terri Gens, Brian Gilligan [arrived at 7:03 p.m.], Sylvia Haas

Absent: Michael Duebner

Others Present: Frank Corry, Director of Business Operations; Dale Heath, Department Head Research Services

Visitors: Kelly Watson, Collection and Bibliographic Services

Introduction Kelly Watson, Collection Resource Manager

[B. Gilligan arrived at 7:03 p.m.]  
[K. Watson left at 7:04 p.m.]

3. Approval of Minutes.

- a. Minutes of the Regular Meeting of July 19, 2018;
- b. Minutes of the Special Board Meeting of July 5, 2018;
- c. Minutes of the Committee of the Board Meeting of July 19, 2018;
- d. Minutes of the Committee of the Board Meeting of July 24, 2018;
- e. Minutes of the Committee of the Board Meeting of July 31, 2018

Minutes read. Approved as distributed and submitted.

4. Citizens to be Heard on Matters Not Listed on the Agenda.

None

5. Written Communiques.

1. Thank you from patron Rochelle Atovsky about her wonderful experience at the Library.

MOUNT PROSPECT PUBLIC LIBRARY – BOARD OF LIBRARY TRUSTEES  
Regular Meeting August 16, 2018

2. Comments received from several patrons on their positive experience at the Library.

6. Treasurer's Report.

Treasurer's Report approved for July 2018 as presented and filed for audit.

7. Approval of July Bills.

MOTION: Motion was made by Terri Gens and seconded to ratify for payment July bills in the amount of \$715,609.69.

Roll Call Vote

AYES: Draznin, Everett, Fulk, Gens,  
Gilligan, Haas

NAYS: None

ABSTAIN: None

ABSENT: Duebner

MOTION CARRIED

Staff Report: Frank Corry

Explained equipment and salary line.

8. Report of the Executive Director.

The Executive Director's report for the month of July 2018 was presented to the Board (copy to be made part of the minutes).

Database demonstrations: New York Times Digital and AtoZ World Food

Dale Heath provided database demonstrations on New York Times Digital and AtoZ World Food.

Community Engagement update: B. Corrigan-Buchen

To be rescheduled.

9. Committee Reports by Board Members

1. Library Committee Reports

a. Advocacy – S. Haas

No report.

MOUNT PROSPECT PUBLIC LIBRARY – BOARD OF LIBRARY TRUSTEES  
Regular Meeting August 16, 2018

b. Art – D. Draznin

No report.

c. Building – S. Haas

Update on lobby, bollards, compressor replacement, and lobby signage.

d. Finance – M. Duebner

No report.

e. Personnel – S. Fulk

No report.

f. 75th Anniversary – D. Draznin

Catering is set.

g. Strategic Plan – S. Haas

No report.

h. Trustee – S. Fulk

No report.

2. Other

None

10. Unfinished Business.

None

11. New Business.

1. 2018 salary range document

MOTION: Motion was made by Jane Everett and seconded to approve recommended range change.

MOUNT PROSPECT PUBLIC LIBRARY – BOARD OF LIBRARY TRUSTEES  
Regular Meeting August 16, 2018

Roll Call Vote

AYES: Draznin, Everett, Fulk, Gens, Gilligan, Haas      NAYS: None

ABSTAIN: None      ABSENT: Duebner

MOTION CARRIED

2. Founders' Award

MOTION: Motion was made by Dale Draznin and seconded to award this year's Founders' Award to John Zulaski.

AYES: Draznin, Everett, Fulk, Gens, Gilligan, Haas      NAYS: None

ABSTAIN: None      ABSENT: Duebner

MOTION CARRIED

3. Strategic Plan revisions

Changes were made mostly to wording and phrases. No change to overall direction. Added Initiatives and extended years.

MOTION: Motion was made by Jane Everett and seconded to approve the Strategic Plan revisions including extension to 2023 and addition of Initiatives.

AYES: Draznin, Everett, Fulk, Gens, Gilligan, Haas      NAYS: None

ABSTAIN: None      ABSENT: Duebner

MOTION CARRIED

4. Approve vendor quotes for furnishings

MOTION: Motion was made by Sylvia Haas and seconded to award furnishings contract of \$26,172.77 to Henricksen and furnishings contract of \$9,014.95 to Interior Investments.

AYES: Draznin, Everett, Fulk, Gens, Gilligan, Haas      NAYS: None

ABSTAIN: None      ABSENT: Duebner

MOUNT PROSPECT PUBLIC LIBRARY – BOARD OF LIBRARY TRUSTEES  
Regular Meeting August 16, 2018

MOTION CARRIED

12. Articles.

None

13. Calendar items. (PLEASE NOTE)

1. Foundation Board Meeting – August 27 – Sylvia Fulk
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15. Cookies & More With the Board – October – Dale Draznin

14. Reports by Board Members (information/news not already included in Executive Director's report).

1. Topic Suggestions For Future Meetings

None

MOUNT PROSPECT PUBLIC LIBRARY – BOARD OF LIBRARY TRUSTEES  
Regular Meeting August 16, 2018

2. Board Member Reports

None

15. Adjournment.

Regular meeting adjourned at 8:03 p.m.

(signature pending) \_\_\_\_\_  
Sylvia G. Fulk, President

Approved as submitted 09/20/18



**MOUNT PROSPECT PUBLIC LIBRARY  
SUMMARY OF CASH DISBURSEMENTS  
July 31, 2018**

**LIBRARY GENERAL FUND**

Salaries & Benefits (4100L - 4150L)	\$ 602,700.08	
Management Expense (4210L - 4290L)	11,245.63	
Operating Expenses (4310L - 4390L)	12,810.90	
Building Expense (4410L - 4460L)	33,311.64	
Services and Resources (4610L - 4690L)	53,785.55	
Friends & Foundation reimbursable expenses (9530L and 9540L)	1,453.33	
VOMP reimbursable expenses (9560L)	651.91	
Grant Expenses (9570L)	-	
Total July 2018 Library General Fund Expenses		\$ 715,959.04

Additions for Library General Fund Cash Disbursements:

Payments to Friends & Foundation for income items	\$ 163.56	
Payments to Mt Prospect Historical Society	-	
Operating Expense Reimbursements received	4,126.78	
June 2018 Accrued Payroll & Benefits	123,465.25	
June 2018 Credit Card Payable	15,104.81	
June 2018 Accounts Payable	20,833.37	
July 2018 Accounts Receivable	82.74	
Disbursements for Foundation & Friends	80.68	
Disbursements for Gift Fund and Building Fund		164,085.58

Deductions for Library General Fund Cash Disbursements:

July 2018 Accrued Payroll & Benefits	171,199.10	
July 2018 Credit Card Payable	13,006.94	
July 2018 Accounts Payable	14,193.19	
Expenses paid with Vendor rebates	-	
Miscellaneous	137.01	
Payment of Nayax invoices & merchant fees by income offset	106.14	
Payment of Credit Card Merchant fees by income offset		(198,683.10)

*Total Library General Fund cash disbursed* \$ 681,361.52

**CAPITAL PROJECTS RESERVE FUND**

July 2018 Expenses	\$ 9,585.13	
Plus: June 2018 Accounts Payable	929.65	
Less: July 2018 Accounts Payable		(929.65)
<i>Total Capital Projects Reserve Fund cash disbursed</i>		9,585.13

**DEBT SERVICE FUND**

July 2018 Expenses	\$ 14,679.17	
Plus: June 2018 Interest Payable	14,679.17	
Less: July 2018 Interest Payable		(29,358.34)
<i>Total Debt Service Fund cash disbursed</i>		0.00

**GIFT FUND**

July 2018 Expenses	\$ 24,667.69	
Less: Payment of Credit Card Merchant fees by income offset	(4.65)	
Plus: June 2018 Accounts Payable	50.00	
Less: July 2018 Accounts Payable		(50.00)
<i>Total Gift Fund cash disbursed</i>		24,663.04

**TOTAL CASH DISBURSEMENTS, July 2018** \$ 715,609.69

Mount Prospect Public Library  
 Library Fund Expenses by G/L Account #  
 For the Period From Jul 1, 2018 to Jul 31, 2018

Account ID	Account Description	Date	Reference	Description	Amount
4110L	SALARIES	7/1/18	02-06/30/2018	06/30/2018 payroll accrual	\$ (108,268.00)
4110L	SALARIES	7/12/18	PAYROLL07/13/2018	PAYROLL - PAYCOM	212,475.30
4110L	SALARIES	7/26/18	PAYROLL07/27/2018	PAYROLL - PAYCOM	209,571.86
4110L	SALARIES	7/31/18	02-7/31/2018	07/31/2018 payroll accrual	149,694.00
4110L	SALARIES	7/13/18	47173	Tuition Reimbursement	750.00
4110L	SALARIES	7/13/18	47173	Tuition Reimbursement	750.00
4110L	SALARIES	7/31/18	47213	Tuition Reimbursement	488.25
4110L	SALARIES	7/31/18	47214	Tuition Reimbursement	1,000.00
4120L	IMRF	7/1/18	02-06/30/2018	06/30/2018 payroll accrual	(9,990.00)
4120L	IMRF	7/27/18	47210	VILLAGE OF MT. PROSPECT - IMRF	38,738.17
4120L	IMRF	7/31/18	02-7/31/2018	07/31/2018 payroll accrual	13,711.00
4130L	MC / FICA	7/1/18	02-06/30/2018	06/30/2018 payroll accrual	(8,235.00)
4130L	MC / FICA	7/12/18	PAYROLL07/13/2018	PAYROLL - PAYCOM	15,289.42
4130L	MC / FICA	7/26/18	PAYROLL07/27/2018	PAYROLL - PAYCOM	15,086.15
4130L	MC / FICA	7/31/18	02-7/31/2018	07/31/2018 payroll accrual	10,776.00
4140L	Insurance	7/6/18	3450	COBRA fee	(15.46)
4140L	Insurance	7/25/18	EFT1532459720297	GUARDIAN	(0.11)
4140L	Insurance	7/27/18	47209	VILLAGE OF MT. PROSPECT	59,327.98
4140L	Insurance	7/30/18	EFT673301	AFLAC	(0.02)
4140L	Insurance	7/27/18	47209	VILLAGE OF MT. PROSPECT	136.50
4150L	Unemployment Comp Tax	7/31/18	47215	LIMRICC UNEMPLOYMENT COMP.	1,414.04
4240L	Marketing	7/31/18	47212	CATHY CUSHING	2,696.00
4240L	Marketing	7/25/18	177489	THE JOURNAL AND TOPICS	273.00
4240L	Marketing	7/11/18	5196	PEERLESS MARKETING IMPRESSIONS	1,589.00
4240L	Marketing	7/1/18	16189	ASSOCIATED ATTRACTIONS	750.00
4240L	Marketing	7/1/18		MC/AMERICAN BUTTON MACHINES	70.68
4240L	Marketing	7/23/18	113-0586783-8709050	MC/AMAZON	165.98
4240L	Marketing	7/2/18	16689	GRAPHIC 14 INC.	135.83

Mount Prospect Public Library  
Library Fund Expenses by G/L Account #  
For the Period From Jul 1, 2018 to Jul 31, 2018

Account ID	Account Description	Date	Reference	Description	Amount
4250L	Resources	7/27/18		MC/MANAGEMENT ASSOCIATION	100.00
4250L	Resources	7/2/18		MC/SOCIETY FOR HR MANAGEMENT	209.00
4250L	Resources	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	124.48
4260L	Professional Dues	7/1/18	300004575	GMIS INTERNATIONAL	200.00
4280L	Human Resources	7/31/18	AUR1080304	CAREERBUILDER EMPLOYMENT SCREENING, LLC	232.00
4280L	Human Resources	7/12/18	PAYROLL07/13/2018	PAYROLL - PAYCOM	841.63
4280L	Human Resources	7/26/18	PAYROLL07/27/2018	PAYROLL - PAYCOM	871.54
4280L	Human Resources	7/15/18	2250150	EMPLOYEE BENEFITS CORPORATION	112.50
4280L	Human Resources	7/12/18	PAYROLL07/13/2018	EXPENSE REIMBURSEMENTS TO EMPLOYEES	1,380.16
4280L	Human Resources	7/13/18		MC/ILA	300.00
4280L	Human Resources	7/13/18		MC/ALA	49.00
4280L	Human Resources	7/12/18	PAYROLL07/13/2018	EXPENSE REIMBURSEMENTS TO EMPLOYEES	6.05
4280L	Human Resources	7/26/18	PAYROLL07/27/2018	EXPENSE REIMBURSEMENTS TO EMPLOYEES	66.05
4280L	Human Resources	7/5/18	12764	NORTHWEST COMMUNITY HOSPITAL	68.00
4280L	Human Resources	7/16/18		MC/AMERICAN AIRLINES	390.40
4280L	Human Resources	7/27/18		MC/MANAGEMENT ASSOCIATION	225.00
4280L	Human Resources	7/30/18		MC/UBER	44.80
4290L	Other Operating	7/6/18	NAYAX07/06/2018	NAYAX LLC	10.31
4290L	Other Operating	7/11/18	ONLINE07/11/2018	PROPAY	8.85
4290L	Other Operating	7/13/18	NAYAX07/13/2018	NAYAX LLC	10.83
4290L	Other Operating	7/17/18	ONLINE07/17/2018	PROPAY	8.97
4290L	Other Operating	7/20/18	NAYAX07/20/2018	NAYAX LLC	9.52
4290L	Other Operating	7/25/18	ONLINE07/25/2018	PROPAY	14.16
4290L	Other Operating	7/27/18	NAYAX07/27/2018	NAYAX LLC	11.88
4290L	Other Operating	7/31/18	EFT08/02/2018	HEARTLAND	165.17
4290L	Other Operating	7/31/18	ONLINE08/01/2018	PROPAY	8.74
4290L	Other Operating	7/1/18	LIB00003773	BOWLING GREEN STATE UNIVERSITY	20.00
4290L	Other Operating	7/20/18	47192	NORTHBROOK PUBLIC LIBRARY	19.99
4290L	Other Operating	7/20/18	47195	OAK PARK PUBLIC LIBRARY	24.99
4290L	Other Operating	7/14/18	07/14/2018	DEX MEDIA	22.00
4290L	Other Operating	7/30/18	PettyCash07/30/2018	PETTY CASH	9.12

Mount Prospect Public Library  
 Library Fund Expenses by G/L Account #  
 For the Period From Jul 1, 2018 to Jul 31, 2018

Account ID	Account Description	Date	Reference	Description	Amount
4310L	Telecommunications	7/13/18	847670548907-2018	AT&T	777.48
4310L	Telecommunications	7/16/18	847R16313107-2018	AT&T	676.60
4310L	Telecommunications	7/16/18	847Z99078807-2018	AT&T - 60%	596.93
4310L	Telecommunications	7/18/18	T1836551	TECHNOLOGY MANAGEMENT REVOLVING FUND	269.76
4310L	Telecommunications	7/23/18	07/23/18	COMCAST CABLE	134.85
4310L	Telecommunications	7/1/18	07/01/2018	VERIZON WIRELESS	(200.00)
4310L	Telecommunications	7/28/18	9811771525	VERIZON WIRELESS	468.05
4310L	Telecommunications	7/16/18	847Z99181907-2018	AT&T - 50%	253.95
4340L	Office Supplies	7/12/18	3960668-0	WAREHOUSE DIRECT	248.60
4340L	Office Supplies	7/13/18	3963699-0	WAREHOUSE DIRECT	68.54
4340L	Office Supplies	7/18/18	6413064	DEMCO	36.07
4340L	Office Supplies	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	26.60
4340L	Office Supplies	7/2/18	114-6999026-4746643	MC/AMAZON	43.80
4340L	Office Supplies	7/13/18	3963700-0	WAREHOUSE DIRECT	28.46
4340L	Office Supplies	7/13/18	3963701-0	WAREHOUSE DIRECT	6.87
4340L	Office Supplies	7/18/18	C3963701-0	WAREHOUSE DIRECT	(4.79)
4340L	Office Supplies	7/23/18	3972966-0	WAREHOUSE DIRECT	4.79
4340L	Office Supplies	7/13/18	3963703-0	WAREHOUSE DIRECT	20.12
4340L	Office Supplies	7/14/18	3383959103	STAPLES BUSINESS ADVANTAGE	28.62
4340L	Office Supplies	7/14/18	3383959104	STAPLES BUSINESS ADVANTAGE	8.89
4340L	Office Supplies	7/16/18	3963703-1	WAREHOUSE DIRECT	14.88
4340L	Office Supplies	7/20/18	C3963703-0	WAREHOUSE DIRECT	(20.12)
4340L	Office Supplies	7/20/18	3970428-0	WAREHOUSE DIRECT	20.12
4340L	Office Supplies	7/12/18		MC/ROBERT BOSCH TOOL CORP.	220.00
4340L	Office Supplies	7/13/18	3963702-0	WAREHOUSE DIRECT	43.55
4340L	Office Supplies	7/16/18	3963703-1	WAREHOUSE DIRECT	14.88
4340L	Office Supplies	7/13/18	3963704-0	WAREHOUSE DIRECT	15.49
4340L	Office Supplies	7/14/18	3383959102	STAPLES BUSINESS ADVANTAGE	6.99
4350L	Library Supplies	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	34.75
4350L	Library Supplies	7/13/18	3963700-0	WAREHOUSE DIRECT	6.64
4350L	Library Supplies	7/1/18	464220	UNIQUE MANAGEMENT SERVICES, INC.	39.80

Mount Prospect Public Library  
 Library Fund Expenses by G/L Account #  
 For the Period From Jul 1, 2018 to Jul 31, 2018

Account ID	Account Description	Date	Reference	Description	Amount
4350L	Library Supplies	7/9/18	111-9456786-5054607	MC/AMAZON	133.80
4350L	Library Supplies	7/13/18	3963701-0	WAREHOUSE DIRECT	57.14
4350L	Library Supplies	7/14/18	3383959105	STAPLES BUSINESS ADVANTAGE	35.37
4350L	Library Supplies	7/16/18	13128	ELM USA, INC.	367.50
4350L	Library Supplies	7/18/18	C3963701-0	WAREHOUSE DIRECT	(26.90)
4350L	Library Supplies	7/23/18	3972966-0	WAREHOUSE DIRECT	26.90
4350L	Library Supplies	7/16/18	8354186	SMILE MAKERS	62.88
4350L	Library Supplies	7/19/18	113-8415531-1316264	MC/AMAZON	14.98
4350L	Library Supplies	7/19/18	113-8415531-1316264	MC/AMAZON	13.23
4350L	Library Supplies	7/1/18	260549	AMERICAN OUTFITTERS	114.96
4350L	Library Supplies	7/18/18	6413064	DEMCO	97.67
4350L	Library Supplies	7/13/18	589197	ARAMARK	107.77
4360L	Postage	7/16/18		PURCHASE POWER	500.00
4390L	IT Services	7/6/18		MC/QUICKBASE	175.86
4390L	IT Services	7/23/18	927668405	MC/ADOBE	239.88
4390L	IT Services	7/23/18		MC/TECHSOUP	5.00
4390L	IT Services	7/2/18	7211	NUB GAMES INC	450.00
4390L	IT Services	7/4/18		MC/MICROSOFT	22.71
4390L	IT Services	7/27/18		MC/SurveyMonkey	288.00
4390L	IT Services	7/9/18	M8080004	DYMAXION RESEARCH, LTD	1,242.00
4390L	IT Services	7/1/18	33420	BACKSTAGE LIBRARY WORKS	225.00
4390L	IT Services	7/9/18	16977	ILLINOIS HEARTLAND LIBRARY SYSTEM	4,186.78
4390L	IT Services	7/10/18	5254	RAILS	579.20
4410L	Building Maintenance	7/3/18	39152977	TRANE	476.00
4410L	Building Maintenance	7/3/18	07-363-R	AUTOMATIC DOORS, INC.	285.00
4410L	Building Maintenance	7/5/18	260574	A.N.S., INC.	789.00
4410L	Building Maintenance	7/10/18	95544	BISHOP PLUMBING, INC.	677.90
4410L	Building Maintenance	7/10/18	6416	COMBINED ROOFING SERVICES LLC	1,312.47
4410L	Building Maintenance	7/11/18	SRVCE040305	COMPLETE TEMPERATURE SYSTEMS, INC.	513.50
4410L	Building Maintenance	7/12/18	95545	BISHOP PLUMBING, INC.	1,424.95
4410L	Building Maintenance	7/13/18	SWO020020-1	ILLINI POWER PRODUCTS	187.65

Mount Prospect Public Library  
 Library Fund Expenses by G/L Account #  
 For the Period From Jul 1, 2018 to Jul 31, 2018

Account ID	Account Description	Date	Reference	Description	Amount
4410L	Building Maintenance	7/17/18	39181581	TRANE	2,902.00
4410L	Building Maintenance	7/20/18	D1332257	SOUND INCORPORATED	296.00
4410L	Building Maintenance	7/6/18	42459	NERADT ACE HARDWARE	9.65
4410L	Building Maintenance	7/11/18	00036662	MOUNT PROSPECT PAINT, INC.	41.99
4410L	Building Maintenance	7/11/18	V0307938	LIGHTING SUPPLY COMPANY	69.17
4410L	Building Maintenance	7/11/18	42514	NERADT ACE HARDWARE	23.56
4410L	Building Maintenance	7/12/18	42533	NERADT ACE HARDWARE	(17.98)
4410L	Building Maintenance	7/13/18	9846323005	W. W. GRAINGER, INC.	168.95
4410L	Building Maintenance	7/23/18	00037479	MOUNT PROSPECT PAINT, INC.	83.98
4410L	Building Maintenance	7/24/18	42631	NERADT ACE HARDWARE	46.94
4410L	Building Maintenance	7/26/18	00037709	MOUNT PROSPECT PAINT, INC.	20.35
4410L	Building Maintenance	7/26/18	00037689	MOUNT PROSPECT PAINT, INC.	83.98
4410L	Building Maintenance	7/1/18	7/1/2018	AMERICAN LANDSCAPING INC.	1,151.00
4410L	Building Maintenance	7/16/18	R156411	SOUND INCORPORATED	40.00
4410L	Building Maintenance	7/20/18	0551-014118166	REPUBLIC SERVICES #551	377.75
4410L	Building Maintenance	7/31/18		MC/CALL 2 RECYCLE	105.00
4420L	Equipment Maintenance	7/6/18	42459	NERADT ACE HARDWARE	59.70
4420L	Equipment Maintenance	7/6/18		SHELL OIL COMPANY	(4.20)
4420L	Equipment Maintenance	7/20/18	138685	BUSSE AUTOMOTIVE	1,450.60
4420L	Equipment Maintenance	7/23/18	517157	MAHARAM	2,057.20
4420L	Equipment Maintenance	7/26/18		SHELL OIL COMPANY	47.25
4420L	Equipment Maintenance	7/11/18		MC/IFIXIT.COM	56.79
4420L	Equipment Maintenance	7/19/18	113-8415531-1316264	MC/AMAZON	23.98
4420L	Equipment Maintenance	7/9/18	268491	IMAGE SYSTEMS & BUSINESS SOLUTIONS	5,968.69
4420L	Equipment Maintenance	7/20/18	NAYAX07/20/2018	NAYAX LLC	63.60
4420L	Equipment Maintenance	7/27/18	072318-63	TODAY'S BUSINESS SOLUTIONS, INC.	60.00
4440L	Janitorial	7/1/18	25414	CRYSTAL MANAGEMENT & MAINTENANCE	2,613.33
4440L	Janitorial	7/12/18	127857	SUPERIOR INDUSTRIAL SUPPLY	231.75
4440L	Janitorial	7/16/18	42566	NERADT ACE HARDWARE	10.96
4440L	Janitorial	7/18/18	3967058-0	WAREHOUSE DIRECT	359.22
4440L	Janitorial	7/25/18	128446	SUPERIOR INDUSTRIAL SUPPLY	541.68
4440L	Janitorial	7/28/18	113-4490625-7003414	MC/AMAZON	20.90

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4440L	Janitorial	7/31/18	47243	SUPERIOR INDUSTRIAL SUPPLY	(5.42)
4450L	Equipment	7/27/18	42656	NERADT ACE HARDWARE	35.96
4450L	Equipment	7/5/18	113-6768760-9669067	MC/AMAZON	229.64
4450L	Equipment	7/9/18	113-0341489-4350609	MC/AMAZON	74.99
4450L	Equipment	7/14/18	113-6768760-9969067r	MC/AMAZON	(229.64)
4450L	Equipment	7/30/18	113-5181514-7568258	MC/AMAZON	151.70
4450L	Equipment	7/1/18	8176	TODAY'S BUSINESS SOLUTIONS, INC.	4,795.00
4450L	Equipment	7/2/18	114-7605910-1855401	MC/AMAZON	330.98
4450L	Equipment	7/5/18	113-9108354-2876247	MC/AMAZON	458.84
4450L	Equipment	7/9/18	113-0341489-4350609	MC/AMAZON	11.95
4450L	Equipment	7/11/18		MC/PETERSON BROS PLASTICS	300.00
4450L	Equipment	7/19/18	113-7660551-3497051	MC/AMAZON	49.95
4450L	Equipment	7/25/18	113-3683299-0048229	MC/AMAZON	12.99
4450L	Equipment	7/26/18	113-4542234-6576221	MC/AMAZON	220.64
4450L	Equipment	7/30/18	113-0581941-1711423	MC/AMAZON	28.56
4460L	Utilities	7/6/18	2357084	CONSTELLATION NEWENERGY- GAS DIVISION	805.69
4460L	Utilities	7/15/18	07/15/2018	VILLAGE OF MT. PROSPECT	1,409.55
4610L	ADULT BOOKS	7/2/18	2033825258	BAKER AND TAYLOR	778.41
4610L	ADULT BOOKS	7/2/18	3022263745	BAKER AND TAYLOR	31.64
4610L	ADULT BOOKS	7/3/18	64021706	GALE	127.45
4610L	ADULT BOOKS	7/3/18	64021820	GALE	179.18
4610L	ADULT BOOKS	7/3/18	64022047	GALE	139.45
4610L	ADULT BOOKS	7/5/18	64031480	GALE	26.24
4610L	ADULT BOOKS	7/5/18	64032937	GALE	50.98
4610L	ADULT BOOKS	7/5/18	2033831385	BAKER AND TAYLOR	1,211.87
4610L	ADULT BOOKS	7/5/18	2033833857	BAKER AND TAYLOR	177.32
4610L	ADULT BOOKS	7/6/18	3022270388	BAKER AND TAYLOR	49.95
4610L	ADULT BOOKS	7/9/18	64050237	GALE	56.19
4610L	ADULT BOOKS	7/9/18	64050622	GALE	27.74
4610L	ADULT BOOKS	7/9/18	64050764	GALE	24.74
4610L	ADULT BOOKS	7/10/18	2033839240	BAKER AND TAYLOR	1,087.29

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4610L	ADULT BOOKS	7/10/18	3022275634	BAKER AND TAYLOR	12.97
4610L	ADULT BOOKS	7/10/18	5015083881	BAKER AND TAYLOR	46.93
4610L	ADULT BOOKS	7/10/18	162707	GREY HOUSE PUBLISHING	463.32
4610L	ADULT BOOKS	7/13/18	2033848381	BAKER AND TAYLOR	1,304.99
4610L	ADULT BOOKS	7/13/18	3022280000	BAKER AND TAYLOR	49.30
4610L	ADULT BOOKS	7/16/18	2033850886	BAKER AND TAYLOR	339.88
4610L	ADULT BOOKS	7/16/18	1664800-B1	INFORMATION TODAY	301.53
4610L	ADULT BOOKS	7/17/18	7012	FAMILY ROOTS PUBLISHING COMPANY	30.96
4610L	ADULT BOOKS	7/17/18	7014	FAMILY ROOTS PUBLISHING COMPANY	32.96
4610L	ADULT BOOKS	7/17/18	64098987	GALE	104.76
4610L	ADULT BOOKS	7/18/18	2033855330	BAKER AND TAYLOR	625.20
4610L	ADULT BOOKS	7/18/18	2033859196	BAKER AND TAYLOR	720.35
4610L	ADULT BOOKS	7/19/18	3022286696	BAKER AND TAYLOR	38.00
4610L	ADULT BOOKS	7/23/18	2033864428	BAKER AND TAYLOR	11.27
4610L	ADULT BOOKS	7/23/18	2033864700	BAKER AND TAYLOR	46.60
4610L	ADULT BOOKS	7/24/18	2033863614	BAKER AND TAYLOR	995.95
4610L	ADULT BOOKS	7/24/18	2033866113	BAKER AND TAYLOR	399.42
4610L	ADULT BOOKS	7/24/18	5015098317	BAKER AND TAYLOR	34.42
4610L	ADULT BOOKS	7/26/18	2033873103	BAKER AND TAYLOR	1,074.04
4610L	ADULT BOOKS	7/26/18	2033875230	BAKER AND TAYLOR	607.87
4610L	ADULT BOOKS	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	1,435.89
4610L	ADULT BOOKS	7/13/18	2033848382	BAKER AND TAYLOR	65.62
4610L	ADULT BOOKS	7/23/18	2033864700	BAKER AND TAYLOR	27.99
4610L	ADULT BOOKS	7/23/18	3022290443	BAKER AND TAYLOR	15.15
4620L	Adult AV	7/2/18	96236832	MIDWEST TAPE	69.98
4620L	Adult AV	7/2/18	96236935	MIDWEST TAPE	21.74
4620L	Adult AV	7/2/18	96236936	MIDWEST TAPE	39.99
4620L	Adult AV	7/2/18	96236938	MIDWEST TAPE	21.74
4620L	Adult AV	7/5/18	B93801710	BAKER & TAYLOR INC.	92.56
4620L	Adult AV	7/5/18	B93801711	BAKER & TAYLOR INC.	19.10
4620L	Adult AV	7/5/18	B93801712	BAKER & TAYLOR INC.	18.36
4620L	Adult AV	7/6/18	B94028010	BAKER & TAYLOR INC.	22.04
4620L	Adult AV	7/9/18	96255964	MIDWEST TAPE	34.99



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4620L	Adult AV	7/9/18	96255965	MIDWEST TAPE	69.98
4620L	Adult AV	7/9/18	96255967	MIDWEST TAPE	139.98
4620L	Adult AV	7/10/18	2033839240	BAKER AND TAYLOR	33.89
4620L	Adult AV	7/10/18	B94343350	BAKER & TAYLOR INC.	36.73
4620L	Adult AV	7/11/18	262300	FINDAWAY WORLD, LLC	739.95
4620L	Adult AV	7/11/18	B94310940	BAKER & TAYLOR INC.	6.79
4620L	Adult AV	7/11/18	B94310941	BAKER & TAYLOR INC.	130.00
4620L	Adult AV	7/11/18	B94310942	BAKER & TAYLOR INC.	36.74
4620L	Adult AV	7/11/18	B94310943	BAKER & TAYLOR INC.	12.47
4620L	Adult AV	7/11/18	B94343260	BAKER & TAYLOR INC.	23.76
4620L	Adult AV	7/12/18	B94542210	BAKER & TAYLOR INC.	28.62
4620L	Adult AV	7/12/18	B94542310	BAKER & TAYLOR INC.	22.78
4620L	Adult AV	7/13/18	B94571340	BAKER & TAYLOR INC.	11.88
4620L	Adult AV	7/13/18	B94571341	BAKER & TAYLOR INC.	11.03
4620L	Adult AV	7/16/18	96272496	MIDWEST TAPE	39.99
4620L	Adult AV	7/16/18	96272497	MIDWEST TAPE	39.99
4620L	Adult AV	7/16/18	96272499	MIDWEST TAPE	157.96
4620L	Adult AV	7/17/18	B94820660	BAKER & TAYLOR INC.	20.99
4620L	Adult AV	7/17/18	B94886650	BAKER & TAYLOR INC.	23.76
4620L	Adult AV	7/17/18	B94886880	BAKER & TAYLOR INC.	4.39
4620L	Adult AV	7/18/18	2033859196	BAKER AND TAYLOR	33.89
4620L	Adult AV	7/18/18	Q28699560	BAKER & TAYLOR INC.	14.98
4620L	Adult AV	7/19/18	B94860310	BAKER & TAYLOR INC.	22.06
4620L	Adult AV	7/19/18	B94860311	BAKER & TAYLOR INC.	14.68
4620L	Adult AV	7/19/18	H00112460	BAKER & TAYLOR INC.	13.48
4620L	Adult AV	7/20/18	1080542730	BOOKS ON TAPE, INC.	20.00
4620L	Adult AV	7/20/18	H00209110	BAKER & TAYLOR INC.	37.26
4620L	Adult AV	7/23/18	96290512	MIDWEST TAPE	34.99
4620L	Adult AV	7/23/18	96290514	MIDWEST TAPE	74.98
4620L	Adult AV	7/23/18	96290515	MIDWEST TAPE	67.99
4620L	Adult AV	7/23/18	96290516	MIDWEST TAPE	34.99
4620L	Adult AV	7/23/18	96290517	MIDWEST TAPE	49.95
4620L	Adult AV	7/25/18	H00632220	BAKER & TAYLOR INC.	13.48
4620L	Adult AV	7/25/18	H00633030	BAKER & TAYLOR INC.	11.93

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4620L	Adult AV	7/26/18	263384	FINDAWAY WORLD, LLC	83.44
4620L	Adult AV	7/26/18	H00492710	BAKER & TAYLOR INC.	214.11
4620L	Adult AV	7/26/18	H00492711	BAKER & TAYLOR INC.	51.43
4620L	Adult AV	7/26/18	H00713330	BAKER & TAYLOR INC.	10.18
4620L	Adult AV	7/27/18	96304201	MIDWEST TAPE	34.99
4620L	Adult AV	7/27/18	96304202	MIDWEST TAPE	139.96
4620L	Adult AV	7/27/18	H00826390	BAKER & TAYLOR INC.	7.34
4620L	Adult AV	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	(64.88)
4620L	Adult AV	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	1,413.64
4620L	Adult AV	7/17/18	B94663050	BAKER & TAYLOR INC.	35.98
4620L	Adult AV	7/23/18	B94860050	BAKER & TAYLOR INC.	16.88
4630L	Youth Print	7/1/18	220887	ABDO-SPOTLIGHT-MAGIC WAGON	295.30
4630L	Youth Print	7/2/18	1291962	LERNER PUBLISHING GROUP	22.99
4630L	Youth Print	7/2/18	3022263717	BAKER AND TAYLOR	30.16
4630L	Youth Print	7/5/18	2033832106	BAKER AND TAYLOR	241.71
4630L	Youth Print	7/5/18	3022270389	BAKER AND TAYLOR	15.80
4630L	Youth Print	7/6/18	2033836205	BAKER AND TAYLOR	247.14
4630L	Youth Print	7/9/18	3022274010	BAKER AND TAYLOR	17.50
4630L	Youth Print	7/10/18	2033840089	BAKER AND TAYLOR	120.57
4630L	Youth Print	7/10/18	24997	PEGASUS PRESS, INC.	278.44
4630L	Youth Print	7/11/18	2033844358	BAKER AND TAYLOR	377.59
4630L	Youth Print	7/12/18	1293188	LERNER PUBLISHING GROUP	19.99
4630L	Youth Print	7/13/18	3022279999	BAKER AND TAYLOR	20.21
4630L	Youth Print	7/16/18	2033850998	BAKER AND TAYLOR	381.65
4630L	Youth Print	7/18/18	2033859414	BAKER AND TAYLOR	405.78
4630L	Youth Print	7/20/18	1293341	LERNER PUBLISHING GROUP	19.99
4630L	Youth Print	7/20/18	2033864110	BAKER AND TAYLOR	251.31
4630L	Youth Print	7/23/18	3022289812	BAKER AND TAYLOR	11.39
4630L	Youth Print	7/24/18	1294813	LERNER PUBLISHING GROUP	19.99
4630L	Youth Print	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	168.66
4630L	Youth Print	7/1/18	0003104769	BAKER AND TAYLOR	(42.63)
4630L	Youth Print	7/5/18	2033833522	BAKER AND TAYLOR	21.39
4630L	Youth Print	7/23/18	2033864428	BAKER AND TAYLOR	85.85

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4630L	Youth Print	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	68.96
4640L	Youth AV	7/2/18	96232368	MIDWEST TAPE	14.39
4640L	Youth AV	7/2/18	96237191	MIDWEST TAPE	18.74
4640L	Youth AV	7/2/18	96237192	MIDWEST TAPE	44.99
4640L	Youth AV	7/2/18	96237193	MIDWEST TAPE	507.89
4640L	Youth AV	7/2/18	96237194	MIDWEST TAPE	29.99
4640L	Youth AV	7/9/18	96256114	MIDWEST TAPE	231.95
4640L	Youth AV	7/9/18	96256115	MIDWEST TAPE	31.99
4640L	Youth AV	7/9/18	96256116	MIDWEST TAPE	15.99
4640L	Youth AV	7/9/18	96256117	MIDWEST TAPE	18.74
4640L	Youth AV	7/9/18	96256118	MIDWEST TAPE	12.99
4640L	Youth AV	7/9/18	B93801720	BAKER & TAYLOR INC.	5.14
4640L	Youth AV	7/11/18	262324	FINDAWAY WORLD, LLC	4,117.64
4640L	Youth AV	7/11/18	B94438870	BAKER & TAYLOR INC.	25.71
4640L	Youth AV	7/16/18	96269777	MIDWEST TAPE	11.24
4640L	Youth AV	7/16/18	96269778	MIDWEST TAPE	29.24
4640L	Youth AV	7/16/18	96272540	MIDWEST TAPE	29.24
4640L	Youth AV	7/16/18	96272541	MIDWEST TAPE	43.99
4640L	Youth AV	7/17/18	B94310950	BAKER & TAYLOR INC.	22.01
4640L	Youth AV	7/17/18	B94310951	BAKER & TAYLOR INC.	11.01
4640L	Youth AV	7/23/18	96290461	MIDWEST TAPE	29.24
4640L	Youth AV	7/23/18	96290462	MIDWEST TAPE	11.99
4640L	Youth AV	7/23/18	96290463	MIDWEST TAPE	27.99
4640L	Youth AV	7/23/18	B94860320	BAKER & TAYLOR INC.	44.08
4640L	Youth AV	7/23/18	H00435430	BAKER & TAYLOR INC.	44.04
4640L	Youth AV	7/26/18	263387	FINDAWAY WORLD, LLC	87.93
4640L	Youth AV	7/27/18	96304137	MIDWEST TAPE	5.24
4640L	Youth AV	7/27/18	96304138	MIDWEST TAPE	29.24
4640L	Youth AV	7/27/18	96304139	MIDWEST TAPE	24.99
4640L	Youth AV	7/27/18	96304690	MIDWEST TAPE	16.78
4640L	Youth AV	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	533.64
4640L	Youth AV	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	15.96
4640L	Youth AV	7/31/18	0089	TIGERLILY MUSIC	25.00

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4650L	SUBSCRIPTIONS	7/1/18	18CRAIN	CRAIN'S CHICAGO BUSINESS	97.95
4650L	SUBSCRIPTIONS	7/1/18	18BKMARKS	BOOKMARKS MAGAZINE	68.95
4650L	SUBSCRIPTIONS	7/1/18	18MONEYLTR	MONEYLETTER	229.00
4650L	SUBSCRIPTIONS	7/1/18	18FORBES	FORBES	61.95
4650L	SUBSCRIPTIONS	7/1/18	18BICYCLE	BICYCLING	19.94
4650L	SUBSCRIPTIONS	7/10/18		MC/KALINOWSKI MARKET	6.95
4650L	SUBSCRIPTIONS	7/12/18	#18BD0718	MC/BEST DEAL MAGAZINES	40.95
4650L	SUBSCRIPTIONS	7/12/18	#18NEWMG	MC/NEW MOON	40.95
4650L	SUBSCRIPTIONS	7/12/18	#18HEALTH	MC/HEALTH	17.00
4650L	SUBSCRIPTIONS	7/12/18	#18HOWITW	MC/MY FAVOURITE MAGAZINES UK	152.00
4650L	SUBSCRIPTIONS	7/12/18	#18CHOP	MC/ChopChop Magazine	26.95
4650L	SUBSCRIPTIONS	7/17/18	#18DIABF	MC/AMERICAN DIABETES	12.00
4650L	SUBSCRIPTIONS	7/23/18		MC/KALINOWSKI MARKET	8.95
4650L	SUBSCRIPTIONS	7/26/18	PAYROLL07/27/2018	EXPENSE REIMBURSEMENTS TO EMPLOYEES	2.95
4650L	SUBSCRIPTIONS	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	114.00
4650L	SUBSCRIPTIONS	7/1/18	18NTNLGEO2	NATIONAL GEOGRAPHIC SOCIETY	42.00
4650L	SUBSCRIPTIONS	7/26/18	PAYROLL07/27/2018	EXPENSE REIMBURSEMENTS TO EMPLOYEES	3.95
4660L	Electronic Resources	7/1/18	70520398	PROQUEST INFORMATION AND LEARNING	1,740.00
4660L	Electronic Resources	7/1/18	838470990	WEST PAYMENT CENTER	1,820.00
4660L	Electronic Resources	7/10/18	KF-164559-188	VALUE LINE PUBLISHING, INC.	4,625.00
4660L	Electronic Resources	7/10/18	99073772	OXFORD UNIVERSITY PRESS INC.	1,420.00
4660L	Electronic Resources	7/27/18	NS167965	THE FOUNDATION CENTER	2,995.00
4661L	Digital Media	7/2/18	75919143	RECORDED BOOKS, LLC	600.00
4661L	Digital Media	7/31/18	96316585	MIDWEST TAPE	2,272.72
4661L	Digital Media	7/1/18	01018MA18098911	OVERDRIVE, INC.	116.96
4662L	E-Learning	7/1/18	INV-000008617	TUTOR.COM, INC. - Qty: 600	5,700.00
4680L	Processing	7/13/18	3963700-0	WAREHOUSE DIRECT	33.62
4680L	Processing	7/16/18	3963700-1	WAREHOUSE DIRECT	29.72
4680L	Processing	7/31/18	01-07/31/2018	Reclass 6/21/2018 spray adhesive to 4690L	(7.19)

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4680L	Processing	7/18/18	6413064	DEMCO	231.97
4680L	Processing	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	41.60
4680L	Processing	7/11/18	6409441	DEMCO	410.23
4680L	Processing	7/13/18	1356383	KENT ADHESIVE PRODUCTS CO.	243.41
4680L	Processing	7/13/18	3963704-0	WAREHOUSE DIRECT	237.58
4680L	Processing	7/14/18	3383959102	STAPLES BUSINESS ADVANTAGE	574.80
4680L	Processing	7/18/18	6413064	DEMCO	193.60
4680L	Processing	7/19/18	3968727-0	WAREHOUSE DIRECT	261.30
4680L	Processing	7/20/18	C3963704-0	WAREHOUSE DIRECT	(223.56)
4680L	Processing	7/18/18	6413064	DEMCO	9.80
4690L	Programs	7/11/18	112-5431083-6656264	MC/AMAZON	55.98
4690L	Programs	7/12/18	PAYROLL07/13/2018	EXPENSE REIMBURSEMENTS TO EMPLOYEES	54.62
4690L	Programs	7/13/18	47171	MADCAP PRODUCTIONS	352.50
4690L	Programs	7/16/18	17409222	SCHOLASTIC, INC.	760.16
4690L	Programs	7/18/18	17417627	SCHOLASTIC, INC.	563.92
4690L	Programs	7/20/18	9682516	BLICK ART MATERIALS	91.48
4690L	Programs	7/23/18	99593721	ULINE	47.03
4690L	Programs	7/26/18	PAYROLL07/27/2018	EXPENSE REIMBURSEMENTS TO EMPLOYEES	183.52
4690L	Programs	7/27/18	47207	RIVER TRAILS NATURE CENTER	50.00
4690L	Programs	7/30/18	PettyCash07/30/2018	PETTY CASH	47.00
4690L	Programs	7/31/18	01-07/31/2018	Reclass 6/21/2018 spray adhesive from 4680L	7.19
4690L	Programs	7/10/18	47170	THERESE REARDON	50.00
4690L	Programs	7/13/18	47174	STEVE JUSTMAN	200.00
4690L	Programs	7/26/18	47206	ANNETTE BOCHENEK	175.00
4690L	Programs	7/12/18		MC/MARIANO'S	4.38
4690L	Programs	7/26/18	PAYROLL07/27/2018	EXPENSE REIMBURSEMENTS TO EMPLOYEES	6.99
4690L	Programs	7/6/18		MC/GOODWILL	18.40
4690L	Programs	7/10/18		MC/PAYPAL	36.50
4690L	Programs	7/12/18		MC/JOANN STORES	247.29
4690L	Programs	7/12/18		MC/TARGET	77.26
4690L	Programs	7/14/18		MC/WALGREENS	10.85
4690L	Programs	7/20/18	2033864110	BAKER AND TAYLOR	42.25
4690L	Programs	7/23/18	3022289812	BAKER AND TAYLOR	13.49

Mount Prospect Public Library  
 Library Fund Expenses by G/L Account #  
 For the Period From Jul 1, 2018 to Jul 31, 2018

Account ID	Account Description	Date	Reference	Description	Amount
4690L	Programs	7/12/18	PAYROLL07/13/2018	EXPENSE REIMBURSEMENTS TO EMPLOYEES	86.77
4690L	Programs	7/26/18	PAYROLL07/27/2018	EXPENSE REIMBURSEMENTS TO EMPLOYEES	57.50
					<b>\$ 713,853.80</b>
9530L	Foundation Sponsored Expense	7/25/18	47205	STEVE BELLIVEAU	350.00
9530L	Foundation Sponsored Expense	7/12/18	PAYROLL07/13/2018	EXPENSE REIMBURSEMENTS TO EMPLOYEES	55.43
9540L	Friends Sponsored Expense	7/13/18	3022280000	BAKER AND TAYLOR	5.94
9540L	Friends Sponsored Expense	7/16/18	2033850886	BAKER AND TAYLOR	237.33
9540L	Friends Sponsored Expense	7/30/18	EFT1641960946	SYNCHRONY/AMAZON	46.75
9540L	Friends Sponsored Expense	7/5/18	2033832106	BAKER AND TAYLOR	54.44
9540L	Friends Sponsored Expense	7/6/18	2033836205	BAKER AND TAYLOR	38.22
9540L	Friends Sponsored Expense	7/26/18		MC/TARGET	23.64
9540L	Friends Sponsored Expense	7/30/18	PettyCash07/30/2018	PETTY CASH	118.89
9540L	Friends Sponsored Expense	7/30/18	PettyCash07/30/2018	PETTY CASH	49.26
9540L	Friends Sponsored Expense	7/30/18	PettyCash07/30/2018	PETTY CASH	2.48
9540L	Friends Sponsored Expense	7/31/18		MC/LE PEEP	59.80
9540L	Friends Sponsored Expense	7/9/18		MC/MICHAELS	55.88
9540L	Friends Sponsored Expense	7/12/18		MC/POSTMASTER	70.00
9540L	Friends Sponsored Expense	7/9/18		MC/TORTORICE'S	117.42
9540L	Friends Sponsored Expense	7/25/18		MC/TORTORICE'S	47.85
9540L	Friends Sponsored Expense	7/1/18	69948	INTERIOR TROPICAL GARDENS	120.00
9560L	Village Shared Expense	7/16/18	847Z99078807-2018	AT&T - 40%	397.96
9560L	Village Shared Expense	7/16/18	847Z99181907-2018	AT&T - 50%	253.95
<b>Total Library Fund Expenses for July, 2018</b>					<b>\$ 715,959.04</b>

Mount Prospect Public Library  
 Capital Project Expenses by G/L Acct #  
 For the Period From July 1, 2018 to July 31, 2018

Account ID	Account Description	Date	Reference	Description	Amount
7750B-011-002	Bldg Fd: Reconfigure Lobby	7/1/18	00026-2018	MEYER SCHERER & ROCKCASTLE	\$ 453.13
7750B-011-003	Bldg Fd: Reconf 2nd Fl Workrm	7/1/18	13900806	KRUEGER INTERNATIONAL , INC.	7,677.80
7750B-011-003	Bldg Fd: Reconf 2nd Fl Workrm	7/9/18	13929648	KRUEGER INTERNATIONAL , INC.	(66.56)
7750B-014	Bldg Fd: Furnishng Strtgc Plan	7/1/18	00025-2018	MEYER SCHERER & ROCKCASTLE	1,520.76
Total Capital Project Reserve Fund Expenses for July, 2018					\$ 9,585.13

Debt Service Fund  
 Debt Service Fund Expenses by G/L Acct  
 For the Period From Jul 1, 2018 to Jul 31, 2018

Account ID	Account Description	Date	Reference	Description	Amount
3701D	Interest Expense	7/31/18	1-07/31/2018	To record 7/2018 Interest Expense accrual (\$176,150 x 1/12).	\$ 14,679.17
Total Debt Service Fund Expenses for July, 2018					\$ 14,679.17



Mount Prospect Public Library  
 Gift Fund Expenses by G/L Account #  
 For the Period From Jul 1, 2018 to Jul 31, 2018

Account ID	Account Description	Date	Reference	Description	Amount
8740G	Gift Fund: Operating Exp.	7/24/18	GIFT07/24/2018	PAYPAL credit card fees	\$ 4.65
8750G	Gift Fund: Supplies	7/3/18		VISA/COSTCO	13.04
8770G	Gift Fund - Art	7/17/18	995002	CORPORATE ARTWORKS, LTD. -50% Deposit for Robinson wall sculpture.	7,700.00
8770G	Gift Fund - Art	7/17/18	995003	CORPORATE ARTWORKS, LTD. -50% deposit for Gove wall mural	16,900.00
Total Gift Fund Expenses for July, 2018					\$ 24,617.69

## EXECUTIVE DIRECTOR'S JULY 2018 MONTHLY REPORT

### HIGHLIGHTS

On July 27 and 28 at the Mount Prospect Downtown Block Party, 635 people stopped by the Library's table to snag a giveaway and to chat with staff and board members about the Library's programs and services. We benefitted from our close proximity to the kids play area and the beautiful weather.

Library renewed agreements with AT&T for voice and long-distance calling. For approximately the same cost to the Library, AT&T will shift the Library's service from outdated and unreliable "twisted pair" copper wire to fiber optic cable. This is a change we've wanted to make for quite some time, and to be able to do it without increasing the price of service is exciting.

It was a hot but pretty day for the 4th of July parade.



The end of July saw the conclusion of this year's Summer Reading Program (SRP) for both adults and teens. Thanks to key redesign decisions based on feedback from patrons and staff, both programs were received very positively and enjoyed higher completion levels as a result. A major element of the teen SRP was offering a diverse number of programs to increase engagement with teen patrons while school wasn't in session. The showcase program was Escape the Library, an escape room based on a library gaming theme. *(Provide and sustain a book culture through literary knowledge and interactive experiences.)*

Positive response to the teen SRP is well illustrated by this post to the Library's Facebook page by the parent of a winning teen:



Four hundred forty-one patrons enjoyed the Summer Reading Program at the South Branch this year! Patrons often “checked-in” their reading logs when they attended Fantastic Friday programs and Play & Learn on Tuesdays. Final drawing prizes included: coloring kit for all ages, chocolate basket, LEGO kits, K’nex kit, baby toys, external battery pack kit, and more. Youth Services opened up the drawing of their iPad Mini and zoo tickets to South Branch patrons which attracted a number of young SRP finishers. *(Provide and sustain a book culture through literary knowledge and interactive experiences.)*

The Summer Reading registration number was similar for Youth Services to last year. Check-in percentages, on the other hand, were the highest we have had since about 2012! The program’s goals are helping to motivate children to read over the summer and to visit the Library, so reaching record numbers of children reading for 20 and 30 days is very rewarding. Possible contributing factors could be that: 1) children especially liked the prizes; 2) activities and programs kept patrons coming back to the Library; 3) the Parent Drawing helped adults to recognize their role in getting their child to participate; and 4) giving children the option to extend the program beyond 30 days meant they finished sooner. *(Provide and sustain a book culture through literary knowledge and interactive experiences.)*

Staff from three other libraries visited to tour the Youth Collection. Keary Bramwell, Youth Collection Librarian, was available to answer questions from the different groups. Librarians from Arlington Heights came to see our Early Literacy Bags and Tech Time Totes. They were also very impressed with our Early Reader Bags. Librarians from Northbrook and Helen Plum came mostly to see the STEAM kits, which they had seen on our Web site. All three groups were very impressed with the Youth Collection.

Pat on the Back Winner: Mario Gonzalez, Building Services

Employee of the Moment: Dave DeVault, Building Services; Dan Peyer, Building Services; Jaime Lopez, IT Services; Peter Balingit, IT Services

## **TRENDS**

For the Youth Summer Reading Program, one of the bonus activities on the reading log was to draw a picture of a scene from a book. We received many submissions, and Laura Bos, Youth Technology Librarian, spent time scanning and editing the drawings on the computer. Then the drawings were sent to Information Technology and will be featured on the Kids Catalog page. Any final submissions will be added in August. *(Explore creation of custom library-specific content.)*

*Publisher's Weekly* reported that print books sales for juvenile fiction are up 3% and juvenile nonfiction is up 7% compared to adult fiction which is down 4% and adult nonfiction which is up 4%. The juvenile fiction category has the second highest sales and is only behind adult nonfiction. The classic *Wrinkle in Time* along with the new books, *Dog Man and Cat Kid* and *A Day in the Life of Marlon Bundo*, are the biggest sellers in juvenile fiction. While the adult nonfiction sales were driven by two political books (*Fire and Fury* by Michael Wolff and *A Higher Loyalty* by James Comey), juvenile nonfiction sales were up across the board with no single titles driving up the category.



Sphero Minis were used for the first time in a Youth program. Fifteen children attended the first session, and 17 attended the second. Using a free app (Mini Sphero) that was preloaded onto the programming iPads, children could maneuver and race these small, app-enabled robotic balls. Different stations were set up in Meeting Room A and included mazes made from plastic cups, Lincoln Logs, and masking tape. Six lanes were also set up for miniature bowling, and one area was open for racing.

## **STRATEGIC PLAN**

Although the turn-out was low for the Voter Registration Drive for National Disability Awareness Week sessions, the publicity and the connections made with agencies who work with the disabled community are invaluable and their response to the event was very positive. Representatives from the League of Women Voters were here to register new voters and provide information on: Sunday, July 15; Tuesday, July 17; Wednesday, July 18. *(Library will nurture existing partnerships, develop new relationships, build coalitions and participate in joint ventures.)*

In the past, the call number scheme for World Language DVDs has never included the language name as part of the call number because there is a separate prominent language label affixed to the spine. The foreign film DVDs are shelved by language in the World Language DVD collection, however, the OSR (on shelf reports) don't include

any indication of the language of the DVD titles that appear on the report, which makes it difficult to find and pull these items. To rectify this situation, the language name is now being added to the call number fields in both the bibliographic and item records. Mary Anne Longpre, Copy Cataloger, completed the retrospective work to the call numbers of all of the older World Language DVD records. *(Improve accessibility to physical and electronic collections by revising, policies, guidelines, procedures and/or re-purposing spaces.)*

At the suggestion of Abby Reiter, Program Librarian, we purchased two Boogie Board Jot 8.5 eWriters for the Research Services Desk. These eWriters allow staff to take notes when answering questions, and then erase those notes at the press of a button. Instead of using and throwing away scraps of paper, often with patron information written on them, we are able to better maintain patron confidentiality (and save paper) using the new eWriters. *(Library will provide and support responsive technologies for patrons and staff to meet evolving and emerging needs and to increase ease of use.)*

Joe Collier, Business Librarian, in partnership with the Mount Prospect Entrepreneurs Initiative, posted the first three MPEI Podcasts to the MPEI Web site (<http://www.mountprospect.org/business/mpei-mount-prospect-entrepreneurs-initiative/mpei-podcasts>). These podcasts feature interviews, conducted and edited by Joe, of local, successful business owners sharing their experiences in a one-on-one podcast interview. Each advisor is asked the same six questions, offering their own perspectives on being a successful entrepreneur. Interviews are presented for download/streaming as full interviews or broken up by question, and run 5-8 minutes. More interviews will follow in the coming months. *(Explore creation of custom library-specific content.)*

## **LIBRARY BUSINESS**

### **July Circulation**

2014:	92,674
2015:	90,590
2016:	88,716
2017:	86,123
2018:	89,339

### **Included in the above total**

Electronic Media:	5,404
Express Checkout:	15,753
First time checkouts:	64,243
Interlibrary Loan Borrowed:	293
Interlibrary Loan Loaned:	196
Reciprocal Borrowing:	6,921
Renewals:	19,692
South Branch:	3,776

**Library cards issued:**

Business:	0
Non Resident:	0
Reciprocal Borrowers:	115
Resident:	300
Total Active Cards:	6,489
Total Registered Cards:	45,042

**Collection (all collections): 490,853 items**

AV items (included above): 71,545 items

E collection (included above): 12,408 e-audiobooks, 27,252 e-books, 85 journals, 489 e-videos, and 220 e-music records.

Volumes (included above): 359,032 items

Donations: 50 items. AV and books, donated by groups and individuals, were added to the collection this month.

**July 2018 Total Questions: 16,680      July 2017 Total Questions: 19,078**

Fiction/AV/Teen	3,613
Research	4,048
Registration	2,775
South Branch	1,895
Youth Department	4,349

**Voters Registered:**

Main:	2
South Branch:	0

**IT SERVICES – T. Loga**

**BC Analytics Dashboards**

Over the past few months the IT Assistant has developed several report dashboards that provide valuable data and metrics to help better understand how our circulation system is used and to more easily detect trends. These include the monthly executive, circulation specific, and express-check dashboards. All are available from links on the staff Intranet site.

## **SimpleScan System for Lobby Express Area**

A second SimpleScan system has been purchased for the new “Express” area of the lobby reconfiguration project. These system scan to e-mail, USB, FAX, print, and allow saving and editing in all popular formats.

## **Enterprise Catalog Update**

An update to the Enterprise catalog system is scheduled for early morning hours on Wednesday, August 8. The update focuses on security and stability improvements.

## **BUILDING – T. Garvin**

EXTERIOR – We started out the month of July with a streak of warmer days, hitting the 90s seven times in the first two weeks of the month with the warmest day on the 13th when we reached 95°. Coincidentally we also had our lowest reading for the month of 59° on the 7th, though this was an above average temperature for a low reading. July also was much drier than the last several months. We only had total precipitation for the month of just over 1” which was about 2.5” below an average amount.

Our lawns have done well even though it has been drier than normal. Our lawn irrigation system has kept the areas watered and we also had our summer lawn treatment done in the first week of the month.

We contract out to have our exterior windows cleaned quarterly with American National Skyline. This work was done at the beginning of July.

INTERIOR – The annual testing has been done on our backflow devices. These devices help protect the municipal water supply and are required annually by Village ordinance. This work is done by a licensed plumber and certification is sent to the Village Water Department certifying proper operation. We needed some additional service work done on two of our five devices. New gaskets were installed though we may end up replacing one of these units due to an ongoing leak.

We also had the annual maintenance work done on our back-up electrical generator which provides us with electricity during power outages. This is powered by a natural gas fired motor which requires regular oil changes and coolant flushes. They also do a check on the controls which shift the building power contactors over to this equipment in the event of a power loss; this is called the transfer switch. We did have to have some minor welding done on the unit as one of the protective guards had broken off due to the vibrations when the unit runs.

We have included in our cleaning contract with Crystal Maintenance to have our carpets cleaned and hard floors all stripped and waxed quarterly. We had the quarterly carpet cleaning done over the weekend of the 14th and 15th and the hard floor work done on the 28th and 29th. The work is done overnight so as to not impact our services. There

are some areas of the hard floor work that did not get done properly and we are having the contractor back out to redo some areas in early August.

Some work was done on our HVAC equipment this past month. Earlier this year we had the compressors replaced on our southern A/C chiller unit. We will be having this work done on the north chiller in the autumn as well. We did have some issues with the north unit in July, though not related to the mechanical part of the unit. These problems were with electrical controls. A contactor and a relay failed causing the unit to shut down when the temperatures went into the higher ranges. We had these problems repaired by our A/C contractor Trane who has the maintenance contract for our equipment. We also had the exterior coils cleaned as part of that contract; this helps keep internal pressures in the unit lower.

The air handlers have a series of coils that chilled water flows through and this is how our air conditioning cools the air for the building. Moisture forms on the coils, condensing from the moisture in the warm air. This water then drips into large pans located on the bottom of the units. The water then flows through a drain line and into our drainage system. We had a problem with the drain lines becoming clogged. These were part of the original equipment installed when units were installed in 2003; at that time galvanized metal piping was used. This piping tends to corrode over time and will clog up. Over the years we have regularly cleared them but the corrosion had become so bad we needed to have these lines replaced. We had our mechanical contractor, Complete Temperature, do this work. They replaced all of the old galvanized piping with PVC piping which is less likely to corrode because it is a plastic. *(Continue to budget for and act on building issues in prompt manner to have a well maintained building.)*

Old corroded drain line.





New drain lines.



PROJECTS – Our lobby project is moving forward. As detailed in last month’s report the project timeline was shifted to October from August due to insufficient bids for the work. Bids have been awarded and we have had our preliminary meeting with the construction manager from Shales McNutt Construction, Jason Perkunas. In August, Jason will be meeting with all contractors on site to develop a specific schedule for work. One item we have added to the project is some added reinforcement to the barriers that will be separating the construction area from the public areas. We have also gone out for bid for the additional furnishings we will be adding to our Youth Department. We have opted to reupholster rather than replace some of the seating as staff felt that the current furniture met the needs well. We have purchased materials selected by our designers at MSR and will be having the company that has done work for us, Bruski Upholstery from Mount Prospect, do this work.

SECURITY – Our security staff was moved to a new office location this past month. Previously security staff used a desk area in the Human Resources section of the Administration Suite. We set them up there originally because security staff reported to the Deputy Director; however they are now part of the Building Services/Security Department. We opened up an area in the Building Services workroom by moving some storage cabinets to the loading dock, and we repurposed a desk which was no longer needed from another area, and created a secure area. One of the biggest benefits is that security staff are now stationed in a more central location and accessible to staff.

### **VOLUNTEERS**

Adult Volunteers:	13 Volunteers	96 Hours Worked
Volunteers:	25 Teens	151.5 Hours Worked

**PROGRAMS** (see attached list for specific programs)

<b>Event Type</b>	<b>Number of Programs</b>	<b>Attendance Total</b>
Discussions	5	69
Adult Programs	7	359
Special Programs (Adult and Youth)	2	22
Community Outreach Programs	34	650
Technology Programs	4	55
South Branch Programs	9	159
Young Adult Programs	11	195
Youth Programs	15	663
Youth Storytimes	19	576
<b>Total Programs</b>	<b>106</b>	<b>Total Attendance 2,748</b>

**Highlights:**

Although attendance for the virtual reality program (Pop-up: Virtual Reality) was a bit lower than the last one (31 in June), there was no lack of observers and participants. The supplementation of the zSpace into the program worked well; it allowed some participants do something while waiting for their turn to play GoGuess, and was an excellent stepping-stone for patrons overwhelmed by the Oculus Rift. We also received more feedback about adding other VR games to the programming, which we already have planned for International Games Week in November.

South Branch staff Anique Aburaad, Maria Garstecki, Allison Smith-Hahn, Beatriz Olmedo-Virgen, and Jessica Escutia joined patrons for Kickin' It With the Cops to share news about library events. Staff handed out flyers, read stories, blew bubbles, and drew with chalk while cheering on soccer players.

**Upcoming Adult Education Programs**

September 12	Don't Pay the College Sticker Price
September 13	Legal Updates for Condominium and Homeowner Associations
September 14	75th Anniversary Show: The Greatest Hits of Old-time Radio
September 18	"Alive Inside: A Story of Music and Memory"
September 18	League of Women Voters Voter Registration Drive
September 19	Library Web Resources for Newshounds & Family Historians
September 20	League of Women Voters Voter Registration Drive
September 20	When Was it Taken? Family History Clues in Photos
September 23	75th Anniversary Celebration
September 25	Five Fabulous Cards
September 26	Banned Books Week: City Lit Theater Company Presents Books on the Chopping Block
September 27	Afternoon Encore: Dean Martin: The King of Cool
September 27	Making the Most of Your Medicare Benefits

## **SELECTED MEETINGS AND WORKSHOPS OFF SITE ATTENDED BY STAFF (not webinars)**

- 04 4th of July Parade – M. Genther, J. Amling, C. Bartlett, D. Criscione, P. Nelson
- 04 McHenry County Genealogical Summer Conference in Crystal Lake – A. Shaughnessy
- 06 iREAD meeting at Orland Park – D. Folkerts
- 11 Chamber Business Breakfast at Emerson’s – J. Collier
- 12 LIRA Insurance Consortium Mid-Year Membership meeting – F. Corry
- 13 Community Engagement Networking Group – B. Corrigan-Buchen, A. Reiter
- 18 Genealogy and Local History Librarians Group meeting at Indian Trails District Library – A. Shaughnessy
- 19 Mount Prospect Historical Society Board Meeting – F. Corry, P. Nelson
- 24 ARRT Hosting Author Events program – S. Chiappone

### **Total Webinars and Online Training Sessions: 22**

#### **Highlights:**

July 31 – Beth Corrigan-Buchen, Community Engagement Director – Beyond Surveys: How to Measure Outcomes Using Alternative Data Collection Methods. The presenters highlighted in a general way the various methods for collecting data outcomes. They distinguished between them and elaborated on the benefits and challenges to each. Outcome measurement tools specific to Project Outcome and how they support libraries’ data collection efforts were also presented with an emphasis on focus groups as a collection tool. This webinar and the Project Outcome initiative in general seek to help libraries find alternative ways to collect and analyze data that measures the change, impact, and effect of programs and services. It was a valuable review of their tools and helpful to me as I work to make the Library’s work most impactful.

July 19 – Dan Criscione, Technology Librarian, viewed Fake News or Free Speech: Is There a Right to be Misinformed? (1 hour). This webinar was archived by ALA on April 25, 2018 and was created by the Intellectual Freedom Committee through ALA representative Emily Knox. Unsurprisingly, the speakers want librarians to further encourage critical thinking and education while allowing patrons and staff to make unique decisions.

July 19 – Joe Collier, Business Librarian, viewed a webinar on Virtual Currencies (1 hour). Speakers from the U.S. Securities and Exchange Commission, the U.S. Commodity Futures Trading Commission, and the North American Securities Administrators Association demonstrated common ways people become victims of fraud when engaging in the virtual currency-trading boom.

July 20 – Joe Collier, Business Librarian, viewed Beyond Surveys: How to Measure Outcomes Using Alternative Data Collection Methods presented by PLA (1 hour). He watched this to get a start on figuring out how to measure the qualitative outcomes that

are being achieved by his work with MPEI. It offered several good strategies and is related to Project Outcome.

### **SELECTED MEETINGS, WORKSHOPS, ETC. ATTENDED BY BOARD**

Dale Draznin – 24 Strategic Plan Committee; 31 Strategic Plan Committee

Michael Duebner – 19 Trustee Committee; 24 Strategic Plan Committee; 31 Strategic Plan Committee

Sylvia Fulk – 4 Fourth of July parade; 19 Trustee Committee; 20 Friends Book Sale; 28 Cookies & More With the Board

Terri Gens – 4 Fourth of July parade

Brian Gilligan – 24 Strategic Plan Committee; 28 Village Block Party; 31 Strategic Plan Committee

Sylvia Haas – 4 Fourth of July parade; 19 Trustee Committee; 24 Strategic Plan Committee; 31 Strategic Plan Committee

### **FRIENDS OF THE MOUNT PROSPECT PUBLIC LIBRARY**

Tremendous book sale was held. \$14,000! The largest sale ever. The Friends had much to offer and the sale was busy every minute they were open.

### **MOUNT PROSPECT PUBLIC LIBRARY FOUNDATION**

No meeting in July.

### **STAFF ANNIVERSARIES**

Janet Keena, Human Resources, 40 years

Amy Merda, Youth Services, 5 years

Maria Romero, South Branch, 5 years

Please note: Executive Director's report is also available on the Internet via [mppl.org/about/board-of-trustees/approved-board-minutes/](http://mppl.org/about/board-of-trustees/approved-board-minutes/)  
Each link includes the corresponding Executive Director's report.

## July 2018 Programming Statistics

### Monthly Summary by Event Type

Event Type	Number of Programs	Attendance Total
Discussions	5	69
Adult Programs	7	359
Special Programs (Adult and Youth)	2	22
Community Outreach Programs	34	650
Technology Programs	4	55
South Branch Programs	9	159
Young Adult Programs	11	195
Youth Programs	15	663
Youth Storytimes	19	576
<b>Grand Total</b>	<b>106</b>	<b>2748</b>

Event Type/Program	Attendance Totals
<b>Adult NF Programming</b>	<b>217</b>
<b>Adult NF Programming</b>	<b>217</b>
Buying Your First Home: What You Need to Know	12
GMOs: What You Need to Know	41
In Your Hands: How to Be Your Own Health Advocate	81
The Folk Music and Influence of Peter, Paul and Mary and the Kingston Trio	83
<b>Afternoon Encore</b>	<b>76</b>
<b>Afternoon Encore</b>	<b>76</b>
Afternoon Encore: Jack Benny: An Illinois Original	76
<b>Community Outreach Programs</b>	<b>650</b>
<b>Child Care Outreach - Out (P)</b>	<b>289</b>
OSRP #2 ABCD Academy	36
OSRP #1 - Safari Kensington	55
OSRP #1 Mount Prospect Child Care	11
OSRP #2- Bright Horizons	57
OSRP #2 Kindercare	64
OSRP #2 St. Dominick	37
OSRP #2 White Oak	29
<b>Elementary School Visit - Out (P)</b>	<b>259</b>
OSRP Indian Grove D 26 #2	34
OSRP Indian Grove D 26 #2	16
OSRP Lions Park D 57 #1	209
<b>General Outreach Program</b>	<b>27</b>
Voter Registration Drive for National Disability Awareness Week	7
Bilingual Storytime at the Park	20
<b>Preschool Outreach - Out (P)</b>	<b>18</b>
OSRP#2 St. Mark PreK	18
<b>Youth Outreach Program</b>	<b>57</b>
Polish Storytime / Polskie Bajki	57
<b>Discussion</b>	<b>69</b>
<b>Discussion</b>	<b>69</b>
Book Chat Book Discussion	18
Coffee Books and More	18
Food for Thought-Session 1	8
Food for Thought-Session 2	9
Friends Book Discussion	16
<b>Movie Screening</b>	<b>66</b>
<b>Movie Screening</b>	<b>66</b>
Movies @MPPL: Midnight Sun	66
<b>Open Storytime</b>	<b>576</b>
<b>Open Storytime</b>	<b>576</b>
From Bibs to Books	115
Open Storytime	461
<b>Patron Program</b>	<b>22</b>
<b>Patron Program</b>	<b>22</b>
A Good Yarn Knitting and Crocheting Guild	9
Night Off? Game On!	13
<b>Research Services</b>	<b>23</b>
<b>Research Services</b>	<b>23</b>

## July 2018 Programming Statistics

Event Type/Program	Attendance Totals
Pop-Up: Virtual Reality	23
<b>South Branch Family Program</b>	<b>8</b>
<b>South Branch Family Program</b>	<b>8</b>
Fantastic Friday: Family Movie Night / Noche de Cine Para la Familia	8
<b>South Branch YA Program</b>	<b>30</b>
<b>South Branch YA Program</b>	<b>30</b>
Crafternoon: Design-a-Dish /Pinta-un-Plato	30
<b>South Branch Youth Program</b>	<b>121</b>
<b>South Branch Youth Program</b>	<b>121</b>
Fantastic Friday! Perler Creations/ Creaciones de Perler	16
Fantastic Friday: LEGOMania	20
Play and Learn with Wendy & DB! / Jugar y Aprender con Wendy & DB!	25
Play and Learn/ Jugar y Aprender	60
<b>Special Storytime</b>	<b>23</b>
<b>Special Storytime</b>	<b>23</b>
Sensory Stories & Play	23
<b>Technology Program</b>	<b>32</b>
<b>Technology Program</b>	<b>32</b>
Open Tech Lab	32
<b>Young Adult</b>	<b>195</b>
<b>Young Adult</b>	<b>195</b>
Filmmaker Boot Camp: Camera and Action!	15
Friday Funday: Escape the Library	74
Friday Funday: Stitch Lab: Sewing	15
Friday Funday: Tabletop Gaming Fest	11
Friday Funday: Virtual Reality Test Drive	17
Teen Advisory Board Meeting	6
Teen Movie Roast	21
Teen Summer Film Fest: Spider-Man: Homecoming	15
Teen Summer Film Fest: Star Wars: The Last Jedi	2
Teen Summer Film Fest: Wonder	9
Teen Summer Film: Chronicles of Narnia: The Lion, the Witch & the Wardrobe	10
<b>Youth Craft Program</b>	<b>72</b>
<b>Youth Craft Program</b>	<b>72</b>
Create-a-Craft: Artistic Innovation	72
<b>Youth Program</b>	<b>359</b>
<b>Youth Program</b>	<b>359</b>
12th Annual Sister Cities Family French Festival	64
Click & Create: Sphero Hero	32
Family Movie Matinee: Up	56
Let's Be Friends: Animal Fun	19
Let's Be Friends: Masterpieces	19
Super Saturday: Rumpelstiltskin: A Puppet Musical	169
<b>Youth STEAM Program</b>	<b>209</b>
<b>Youth STEAM Program</b>	<b>209</b>
Astronomy & Space With Steve Belliveau	47
Family LEGOMania	74
Full STEAM Ahead	88
<b>Grand Total</b>	<b>2748</b>