



**Mount Prospect
Public Library**

10 South Emerson Street
Mount Prospect, IL 60056
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NOTICE OF REGULAR MEETING

The Board of Trustees of the Mount Prospect Public Library, Village of Mount Prospect, Illinois will hold a regular meeting of said Board as follows:

PLACE: Meeting Room B
10 South Emerson Street
Mount Prospect, IL 60056

DATE: December 15, 2016

TIME: 7:00 p.m.

This notice is being posted not less than 48 hours in advance of said meeting, pursuant to the provisions of law relating to meetings of library boards.

**Sylvia G. Fulk
Secretary
Board of Library Trustees**

The Library requires at least one week notice if special accommodations are needed.

MOUNT PROSPECT PUBLIC LIBRARY
REGULAR BOARD MEETING
DECEMBER 15, 2016
AGENDA
7 p.m. Meeting Room B

1. Call to Order
2. Roll Call
3. Approval of Minutes of Regular Meeting of November 17, 2016;
Approval of Minutes of Committee of the Board Meeting of November 9, 2016;
Approval of Minutes of Special Board Meeting of November 29, 2016
4. Citizens to be Heard on Matters Not Listed on the Agenda
5. Written Communiques
6. Treasurer's Report
7. Approval November Bills
Staff Report: Frank Corry
8. Report of the Executive Director
Announcements
9. Committee Reports by Board Members
 1. Library Committee Reports
 - a. Advocacy – S. Fulk
 - b. Art – J. Everett
 - c. Building – S. Haas
 - d. Finance – S. Haas
 - e. Personnel – S. Haas
 - f. Trustee – D. Draznin
 2. Other
10. Unfinished Business
 - 1.
11. New Business
 1. Acceptance of \$1.00 rent from Village of Mount Prospect: action
 2. 2017 Operating Budget: action
 3. Awarding of bid for janitorial services to Crystal Maintenance: action
 4. Per Capita Grant application: action
 5. Staff In Service day 2016: action
 6. Travel policy: action
 7. Resolution of Appreciation: action
12. Articles

13. Calendar items (PLEASE NOTE)
 1. No Cookies & More With the Board in December
 2. No Foundation Board Meeting in December
 3. Library Closed – December 24 and 25
 4. Library closed on January 1
 5. Committee of the Whole Meeting – January 5
 6. Regular Board Meeting – January 19 at 7 p.m.
 7. Friends Book Sale – January 21 and 22
 8. Foundation Board Meeting – January 23 – Dick Tani
 9. Sunrise Connection – January 26 at 7 a.m.
 10. Cookies & More With the Board – January – Michael Duebner
 11. Committee of the Whole Meeting – February 2 – Annual Report presentation

14. Reports by Board Members (not included in Executive Director's report)
 1. Upcoming Topic Suggestions
 2. Board Member Reports

15. Adjournment